

**Village of Port Dickinson
Monthly Board Meeting
December 10, 2019
Port Dickinson Village Hall**

Officers Present:

Mayor
Trustees

Kevin M. Burke
Robert Aagre
Michael Cashman
James DeGennaro
Charles Harding
Nathan VanWhy
Susan Fox
Sandra Reifler

Attorney
Clerk
Treasurer

The regular monthly meeting was called to order at 6:00 pm by Mayor Kevin Burke

PUBLIC HEARING:**APPROVAL OF MINUTES:**

Motion by Trustee Harding, seconded by Trustee Aagre, for approval of the minutes of the November 12 & 26, 2019 meeting s

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

- Sandra Wood wanted to know if there was any update on sewer rates for 2020. Mayor Burke responded that the Village has not been notified of 2020 rates but City of Binghamton residents were informed there would be no increase for them.

TREASURER'S REPORT: The Treasurer reported that the audit continues. Monthly report is on file.

AUDIT AND PAYMENT OF CLAIMS: Abstract #11 (2019-2020)

Motion by Trustee Harding, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$11,510.57

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$13,398.80

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Harding, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$1,147.13

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims as listed on the Abstract of Unaudited Vouchers for the Capital Project Fund for \$7,332.32

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

COMMUNICATIONS:

Certificate of Liability Insurance received for M & P Rogers Electric LLC

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association: *Community Associations have decorated holiday trees on King Ave.*

Public Works: *Trustee Cashman thanked DPW employees for hard work during the last storm. Clean up went well*

Planning Board: *Meeting 12/10/19 at 7:00PM*

Public Safety: *Police Dept has responded to 136 complaints, assisted other agencies 8 times and writing 11 parking tickets. Code enforcement is slowing down, the main focus now is snow removal. 29 Dickinson is being reviewed for the number of people living in the home. 759 Chenango is waiting for the affidavit of service from the hearing decision.*

Water/Sewer

Some Good News: there were no new breaks during the last 30 days in any Village-maintained water mains or sewer lines. This was the first full month since January that all 3 pumps at the Wayne Ave Pump Station were operational, with none needing to be pulled for some type of maintenance. All were running as they should. Our DPW team has done a very good job keeping the pump systems at our Lift Stations cleaned-out and functioning properly. Overall, it was a good month and we hope it continues.

Zoning:

RESOLUTIONS:

1. Motion by Trustee Aagre, seconded by Trustee DeGennaro, for a resolution approving the following:
 - a. Resolution approving Mayor’s reappointment of Coughlin & Gerhart as Attorney for the Village for a term to expire December 31, 2020.
 - b. Resolution approving the Mayor’s appointment of John Broughton as Building Inspector/Code Enforcement Officer for a one-year term to expire December 31, 2020
 - c. Resolution approving Mayor’s reappointment of Corina Beames as Deputy Village Clerk for a term to expire December 31, 2020
 - d. Resolution approving Mayor’s reappointment of Robert Blakeslee and Roger Shaller as Village Historians for a term to expire December 31, 2020

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

2. Motion by Trustee Harding, seconded by Trustee Cashman, for a resolution approving the following:
 - a. Resolution approving Mayor’s reappointment of Emily Carpenter as member of the Planning Board for a term to expire December 31, 2024
 - b. Resolution approving Mayor’s reappointment of Elizabeth Donahue as member of the Zoning Board of Appeals for a term to expire December 31, 2024
 - c. Resolution reaffirming mayoral appointment of ad hoc members for the Zoning Board of Appeals for a term to expire 12/31/20 - David Robertson
 - d. Resolution reaffirming mayoral appointment of ad hoc members for the Planning Board for a term to expire 12/31/20 – Edward Corcoran
 - e. Resolution approving Robert Shields, Edward Corcoran, Robert Aagre as members to the Tree Board.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

3. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a resolution approving the following:
 - a. Resolution reaffirming and re-adopting resolutions establishing Procurement Policy adopted February 14, 1995 and Cash Management and Investment Policies adopted December 14, 1993

- b. Resolution designating the following Tuesdays of each month as Village Board meeting nights at Port Dickinson Village Hall
 Second Tuesday – Regular Village Board Meeting 6:00pm
 Fourth Tuesday – Work Session 5:00pm
- c. Resolution appointing the Press & Sun-Bulletin as the official newspaper for 2020, and requiring the applicant on a zoning matter or an environmental matter to pay the cost of such publication in the official newspaper of the Village.
- d. Resolution naming all commercial banks in Broome County as depositories for Village funds.
- e. Resolution reaffirming the Village Hall Use Policy adopted 10/8/2002.
- f. Resolution reaffirming the Village Employee Personnel Policy adopted 11/12/2002 as amended.
- g. Resolution requiring all vouchers to be submitted to the Village Clerk’s office before noon on the Monday prior to the first Tuesday of each month to qualify for audit and payment at next regular Village Board meeting.
- h. Resolution establishing reimbursement of travel and mileage expenditures incurred in 2019 for travel and use of private vehicles on Village business at the Internal Revenue Service (IRS) rates prescribed for 2019.
- i. Resolution authorizing payment in advance of audit on claims for public utility services and postage.
- j. Resolution setting the date for the next organization meeting as December 8, 2020.
- k. Resolution authorizing the Mayor and Trustees to attend any and all meetings of the Broome County Association of Towns & Villages.
- l. Resolution designating the bulletin board on the south wall inside the main front door as the official place for posting legal notices by the Village Clerk.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

- 4. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a resolution renewing the agreement with SUNCO HOLDING CORP d/b/a/ U SAVE TOWING AND RECOVERY, with offices located at 339 Front St, Binghamton NY 13901, hereinafter referred to as “U Save”

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

- 5. Motion by Trustee Aagre, seconded by Trustee Harding, for a resolution authorizing the Mayor to sign an Intermunicipal Agreement with Broome County regarding shared services

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

- 6. Motion by Trustee Harding, seconded by Trustee DeGennaro for a resolution approving the hiring of Daniel Siedel effective 12/10/19, for training purposed, and as fulltime Police Officer beginning 1/1/20 at a salary of \$30.000/yr.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

- 7. Motion by Trustee Cashman, seconded by Trustee Harding, for a resolution approving the hiring of Paul Buttacavoli as parttime Police Officer beginning 1/1/20 at a salary of \$16.00/hr.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

- 8. Motion by Trustee Harding, seconded by Trustee Aagre for a resolution approving raffle consent for St. Francis of Assisi Parish.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

- 9. Motion by Trustee Aagre, seconded by Trustee Harding, for a resolution to pay Hitchcock Painting \$1,850.00 to paint the Police bay

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

10. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a Public Hearing on Proposed Local Law 1-2020 on 1/14/20 at 6:00PM.
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

OLD BUSINESS:

- The old time clock has been disposed of. There is no need to purchase a new one as time sheets are now being used.
- WIAA grant – awards are expected to be announce mid December however that may be delays due to other areas of the NYS budget.
- New school crossing signs have been installed.

NEW BUSINESS:

- Sentry Alarms has submitted a bid for pump station monitoring. Trustee Aagre will discuss the issue with J. Rosati as his company currently provides emergency service response to calls. The issue will be reviewed at the 1/14/20 meeting.
- 777 Chenango St is pushing snow on the sidewalk at Mill/Chenango. Code Officer will followup.
- Deputy Mayor for 2020 is James DeGennaro
- Committee Assignments for 2020:

Administration Commissioner – Charles Harding

- Community Association Liaison.
- Broome County Shared Services Health Care Committee.
- Medical Insurance Cost Containment Initiative.

Public Safety Commissioner – James DeGennaro

- Broome County Emergency Services Liaison. (Fire, Police and EMS)

Public Works Commissioner – Michael Cashman

- Broome County Shared Services Public Works Committee.
- FEMA Coordinator of applications and activity.

Parks and Water & Sewer Commissioner – Robert Aagre

- MS4 (Municipal Separate Storm Sewer System) coordinate compliance with Engineer.
- Sewer Treatment (BJCJSTP) Representative.
- CMOM operations.
- Village Tree Committee Leader.
- County & Municipalities Sharing of Parks Services Committee.
- Broome County Parks Liaison.
- Local Waterfront Redevelopment Project.

Mayor:

Greater Binghamton Council of Governments.
 Broome County Association of Towns & Villages.
 NYSDOT Greenway Committee.
 NYSDOT Liaison to Regional Director and local Engineers.
 Outside Sewers Users Group of the BJCJSTB.
 Broome County Legislature Finance Committee.
 Millennium Pipeline Relations.
 Broome County Civil Service.
 Broome County Executive Point of Contact.
 Flood Mitigation Coordination – FEMA, DEC, Corp. of Engineers & Local Engineers.

ADJOURNMENT: Motion by Trustee Aagre, seconded by Trustee DeGennaro for a motion to adjourn at 6:20 PM.
AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	November	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2019	Chief:	Douglas Pipher
Report Date:	12/09/19	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 136 (98)

Med calls-10
Mental health-2
MVA/no injury-6
PDFD-1
DV-1
Domestic-7
Civil matter-2
Fraud/scam-2
Criminal mischief-1
Check welfare-4
Harassment-1
Suspicious-8
ID theft-1
Hit and run (stop sign)-1
Poss. drug use-1
MPR-1
Disturbance-1
Shots fired-1
911 hang up-1

Miscellaneous-76 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties, assist public and Etc.

Assist Other Agencies-(8)

Broome County Sheriff

Disturbance-1
Suspicious-2
Domestic-1

Road hazard-1
 Run aways-1
 Fight-1
Binghamton PD
 Check welfare-1

Vehicle and Traffic Enforcement

TSLE&D Issued-18
 Miscellaneous-12
 Cell phone use(1225.c2)-0
 Texting(1225.d)-1
 Window tint-0
 Seatbelts-0
 Child safety seat-0
 Speeding-6
 Speeding in school zone-0
Aggressive driving-6

Parking tickets issued-(11)

Charges-0(0)

Patrol vehicle #492

- A. Starting Mileage-29913
- B. Ending Mileage-30071
 Total Mileage-158
- B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #491

- A. Starting Mileage -80190
 Ending Mileage- 82355
 Total Mileage-2165
- B. Fuel: ***See Fuel Report Read Out From Company