

**Village of Port Dickinson
Monthly Board Meeting
April 14, 2020
Port Dickinson Village Hall**

Officers Present:

Mayor
Trustees

Kevin M. Burke
Robert Aagre
Michael Cashman
James DeGennaro
Charles Harding
Nathan VanWhy
Susan Fox
Sandra Reifler

Attorney
Clerk
Treasurer

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

PUBLIC HEARING:

Proposed Local Law 4-2020, Amending Chapter 22 of the Village Code entitled “Animals”

Motion by Trustee Harding, seconded by Trustee Aagre to reschedule the Public Hearing for April 28, 2020 at 5:00PM

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

PUBLIC COMMENT:

Steve Horoschak thanked the Village Board for using Zoom to make the meeting public and DPW for yard waste pickup.

APPROVAL OF MINUTES:

Motion by Trustee Cashman, seconded by Trustee Aagre for a resolution to approve the March 10 & 24, 2020 minutes

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO
NAY NONE
TECHNICAL ISSUE & DID NOT VOTE: HARDING

TREASURER’S REPORT:

On file with the Village Clerk

AUDIT AND PAYMENT OF CLAIMS: Abstract #17 (2019-2020)

Motion by Trustee Harding, seconded by Trustee Aagre, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$4,415.10

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Aagre, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$10,762.43

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Motion by Trustee Aagre, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$82,244.72

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Charles Harding, Trustee

Planning – Comprehensive Plan Public Open House postponed

Public Works – Michael Cashman, Trustee

YARD WASTE PICKUP BEGINS TUESDAY APRIL 7.

Cut grass will be collected in April and May but the last day for grass collection will be Tuesday May 26.

Remaining lawn debris will continue to be collected as usual.

ALL DEBRIS MUST BE IN SOLID CONTAINERS. Max. 40lbs. Overweight containers/bundles will not be picked up. NO PLASTIC BAGS. BRANCHES MUST BE TIED IN 4 FT. LENGTHS or IN CONTAINERS. Place containers/bundles between the sidewalk and the curb after 2PM on Mondays.

We have distributed information on the benefits of leaving grass clippings on the lawn and composting .Further information is available from Broome County Cooperative Extension on Front St.

Public Safety – James DeGennaro, Trustee
Reports attached

Parks, Water & Sewer – Robert Aagre, Trustee

1. In the effort to save money and provide better service, we switched to Sentry Security Systems at our 5 sewer pumping stations.

2. We used the recent Grant Money from the NYS Urban Forestry Council to purchase 20 sapling trees, some for the Park and public spaces, others for homeowners for their yards to help maintain the tree canopy in our Village. Those wishing to have a tree can call Village Hall and leave their contact name, address, phone number.

3. All pump systems for water and for sewer are normally; all water testing results are where they should be.

4. Playground equipment in the Park remains closed at the current time. Walking trails remain open and residents are encouraged to use them, with proper separation.

Zoning Board of Appeals – none

RESOLUTIONS:

- 1. Motion by Trustee Harding, seconded by Trustee DeGennaro, for a Resolution scheduling a Public Hearing on 5/12/2020 at 6:00PM on the 2020-2021 Budget
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE
- 2. Motion by Trustee Aagre, seconded by Trustee Harding, for a Resolution scheduling a Public Hearing on 5/12/2020 at 6:00PM on Proposed Local Law 5-2020 amending Section 49-8 of the Village Code entitled “Sewers”
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE
- 3. Motion by Trustee Aagre, seconded by Trustee Cashman, for a resolution scheduling a Public Hearing on 5/12/2020 at 6:00PM on Proposed Local Law 6-2020 amending Section 49-8 of the Village Code entitled “Water”
 AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
 NAY NONE

OLD BUSINESS:

- Mayor Burke reported that informal estimates on repair of the drainage issue are about \$42,000 to replace the box under the street or \$121,000 to run a pipe to Kinney and Miller for drainage under Chenango St. He will continue to explore options for assistance from NYS since the majority of storm water is from Chenango St.
- Mayor Burke continues to participate in teleconferences with the County Executive and municipal officials regarding COVID-19 in Broome County

NEW BUSINESS:

- Mayor Burke reported that NYS will be installing pedestrian crossing signs at the W. Service Rd and Chenango St.
- NYSEG contractors have started changing street lights over to LED. They expect to be finished by early next week at the latest.

ADJOURNMENT: Motion by Trustee Cashman, seconded by Trustee DeGennaro for a motion to adjourn at 6:20 PM.

AYE TRUSTEES: AAGRE, CASHMAN, DEGENNARO, HARDING
NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk

Village Water Consumption for : Mar-20

Read dates:	Binghamton meter	Fenton Large	Fenton Small
3/31/2020	35705000	14803281	3145522
3/2/2020	35676600	14423198	3051694
Usage	28400	380083	93828
Total cubic ft:	502311		

Read dates:	Town of Fenton Sewer Readings	Rate:	2.8
3/31/2020	50030400		cu.
3/2/2020	49942700		Ft/min
Total	87700 cu. ft.	Time:	2:00pm

Read dates: Wayne Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
3/31/2020	5703.4	18444.2	16957.2
3/2/2020	5675.2	18416.5	16931.6
Totals	28.2	27.7	25.6

Total hrs. 81.5

Village of Port Dickinson

Village Hall, 786 Chenango Street
 Port Dickinson, New York 13901
 Telephone: (607) 771-8233
 Fax: (607) 722-0072

John M. Broughton, Code Enforcement Officer

MONTHLY REPORT

January/February/March 2020

Total Miles Driven :26

To: **Board of Trustees**

From: **John M. Broughton**
Code Enforcement Officer

Issued several garbage can/ removal warnings, and snow on sidewalk violations

Follow up on 758 and 758-1/2 Chenango St. owner has not attempted any repairs per court agreement in the fall of 2017, court date is scheduled for 6/15/18, met in court with the atty and Judge and allowing owner more time to complete repairs as he has begun the work, court date is 08/16/18....recieved 2 calls from residents about this property, met in court and owner agreed to make significant progress by the next court date in September which he has failed to do, also was to notify me of his plans for the rear house by 8/30/18 which he failed to do. Requested building inspector to do an unsafe structure evaluation on the rear house.... Owner did not complete the repairs and we met at court and asked the judge for a \$300.00 fine which was granted. I am now awaiting the unsafe structure report for the rear house from building inspector and will have that served upon the owner as well as another violation for the front house and garage repairs that were not completed from the previous violation. Met with Village engineer and building inspector at the site to review the status of the rear property, awaiting engineers report, I have a 2nd violation notice for the front house ready to be served when the rear property paperwork is prepared...12/2018 waiting engineers report for court paper to be drafted. Will be speaking with the owner during April 2019 and also awaiting engineering report from Ron Lake...Spoke with Atty Graves and will be drafting Supreme Ct documents.... Atty Graves turning this case over to new Atty who will be drafting court document to serve in Town Court...Attended September board meeting for this case and the owner did not show up, awaiting next step in legal action from Atty. Vanwhy

Issued new violation to 801 Chenango st for paint on house and garage, received a call from homeowner who asked if he could have more time to complete the painting, advised him to send me a letter requesting the extension and I would grant one, work about 50% complete and I was advised it will be 100% in spring of 2020

Issued paint violation to 662 Chenango St, owner has not started any painting repairs or contacted me , will be issuing an appearance ticket to court...appearance ticket issued to court, owner did not show up for scheduled arraignment and the court advised they would send her a re-scheduled date...New court date is 11/14/19 owner did not show up for court and the court will be issuing a criminal summons Provided court with updated address for service of criminal summons.... Case will be delayed due to courts being shut down

Issued paint violation to 735 Chenango St for rear barn, received a call from the owners and they will be starting the process of painting this season but have asked for an extension to complete until next spring, I gave them the extension until spring of 2020

Issued 2 new building permits and followed up on several open projects and updated case files and will be closing out several permits with certificates of compliance

Received an application from Binghamton Pre-cast for a storage building, denied the permit based on the need for planning board approval and now awaiting county 239 review, planning board granted approval and I issued them there permit after receiving the

required documentation from the engineer, also spoke with Mr Abbey about the potential upcoming project for a new office building which is still in the design phase

Received a complaint about a single family home on Dickinson Ave with potentially too many occupants residing there , followed up with Atty and owner and awaiting response from owner as to how many people actually reside there and thee familial relation, as of last contact with owner he was satisfied that all the occupants listed on the lease are related and he will be providing me with the square footage of the rooms for verification and compliance with NYS Code and I will review for compliance, information was received by owner and I prepared my summary report for review to Village Atty

Patrolled village and identified several properties that I will be following up on in late April or early May but due to the courts being shut down I may need to allow further extensions for repairs to be made as any new cases will likely be delayed until all cases from the shutdown are heard



The Village of Port Dickinson Department of Police

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 722-1255
Fax: (607) 722-0072

Douglas E. Pipher, Chief of Police

Police Department Monthly Report

Report Month:	March	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2020	Chief:	Douglas Pipher
Report Date:	04/06/20	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 101 (108)

Med calls-5
MVA-2
DV-3
Check welfare-1
Suspicious-1
Civil-1
Neighbor dispute-1
Burglary/CPCS 7-1
Burglary-1
Attempted Burglary-1
Tresspass-1
Encon-1
Assist child protective-2
Loud music-1
PDFD-1
Noise-1
911 hang up-1

Miscellaneous-70 *Includes Property Checks, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, village reassurance program, code enforcement, special details, vacant properties, assist public and Etc.

Assist Other Agencies-(6)

Broome County Sheriff

Domestic-1
Traffic control-1
Fire alarm-1
Run aways-2

NYSP

Stolen vehicle-1

Vehicle and Traffic Enforcement

TSLE&D Issued-0
Miscellaneous-
Cell phone use(1225.c2)-0
Texting(1225.d)-0
Window tint-0
Seatbelts-0
Child safety seat-0
Speeding-0
Speeding in school zone-0

Aggressive driving-0

Parking tickets issued-(24)

Charges-1(1)

One male charged with CPCS 7th degree, a misdemeanor.

Patrol vehicle #492

- A. Starting Mileage-33889
- B. Ending Mileage-35943
Total Mileage-2054
- B. Fuel: ***See Fuel Report Read Out From Company

Patrol Vehicle #491

- A. Starting Mileage -83518
Ending Mileage- 86387
Total Mileage-2869
- B. Fuel: ***See Fuel Report Read Out From Company

**Report of the Chief
March 2020**



TRAINING

SUMMARY	Training	Average	Total
	Hours Offered	Members Present	Man Hours
March	4	9	50
YTD Totals	16	9	140
Non Department 35 Training	10		34

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	3/2/2020	Topic: Truck Check Instructor :ALL	2	8	16
	3/9/2020	Topic: Monthly Meeting Instructor: BOD		14	
	3/16/2020	Topic: Covid-19 and SOP's Instructor: ALL	2	9	18
	3/7/2020	Topic: Binghamton Parade	2	5	10
	3/7/2020	Topic: CVHS Parade	2	2	4
	3/12/2020	Topic: Fire Police Meeting	2	2	4
	3/14/2020	Topic: Hillcrest Parade	2	6	12
	3/16/2020	Topic: County Covid -19 Meeting	2	5	10

Report of the CHIEF

March 2020



Alarms

ALARMS		RESPONSE		TIMES+A1:I39	
Fire	8	Avg Members Response (F)	2	Med Avg	0
EMS	3	Avg Alarm to Response	0:05	0700-1500	5
Standby		Avg Alarm to Arrival	0:02	1500-2300	4
Total	11	Total Time in Service (hh:mm)	1:50	2300-0700	2
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	3	Fire Loss	
Received		Town of Dickinson	2		
Engine 99		Town of Fenton	6		
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES					
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION	YTD	CODE	DESCRIPTION	YTD
111	Building Fire		322	MVA w/Injuries	4
112	Structure/No Building	1	400	Hazardous Condition	2
113	Cooking Fire		411	Flammable Liquid Spill	
114	Chimney		412	Natural/LP Gas Leak	1
116	Burner/Boiler/Furnace		424	CO Detector Activation	1
118	Trash/Inside Building		463	MVA no Injuries	
121	Mobile Home Residence		500	Service Call	
130	Vehicle (All)	1	531	Smoke/Odor Removal	
141	Forrest/Woods/Wild Land		561	Open Burning	
142	Brush/Grass		571	Cover Assign/Standby	1 1
150	Trash/Outside Fires		600	Good Intent Call	
163	Outside Gas/Vapor Exp		611	Cancelled en Route	
170	Garden/Orchard/Crops		710	False Malicious	
200	Over Pressure Rupture		730	False Malfunction	1
240	Explosion/No Fire		740	False Unintentional	7 8
243	Fireworks Exposure/No Fire		800	Severe Weather	

300	Rescues/EMS	3	17	900	Special Incident		
					TOTAL	11	37