

**Village of Port Dickinson  
Monthly Board Meeting  
May 10, 2022**

**Officers Present:**

**Mayor**  
**Trustees**

**Kevin M. Burke**  
**Michael Cashman**  
**James DeGennaro**  
**Charles Harding**  
**Robert Moss**  
**Nathan VanWhy**  
**Susan Fox**  
**Sandra Reifler**

**Attorney**  
**Clerk**  
**Treasurer**

The meeting was called to order at 6:00 pm by Mayor Kevin Burke

**PUBLIC HEARING:**

**PUBLIC COMMENT:**

- Mike Jones, 16 Hillcrest Ave – request for concrete pad between his entry sidewalk and his driveway. Code Officer Broughton and Attorney Van Why have reviewed the matter. The Village Code allows a driveway width of 20 ft in cases where there is no garage. There was a change made to the Village Code in 2015 which will also be reviewed and Code Officer Broughton will inform the homeowner.
- Sandra Wood asked why the 2022-2023 Budget was not passed at the 4/12/22 regular meeting. Village Clerk Fox responded that the legal notice was not published for the 4/12 meeting and was published for the 4/26/22 meeting.
- Ed Travis, Gregory Ave – requested to play music in the Village Park. Request was approved and he will work with Trustee Moss for scheduling.
  - Drainage ditch at the Rt. 7 end of Gregory Ave has filled in and water is backing up into driveways. The Mayor responded that he had met with DOT representatives and will make another contact to see if there is anything that can be done.

**APPROVAL OF MINUTES:**

Motion by Trustee Harding, seconded by Trustee Cashman, for a resolution to approve the April 12 & 26, 2022 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, HARDING, MOSS  
NAY NONE

**TREASURER’S REPORT:**

On file with the Village Clerk.

**AUDIT AND PAYMENT OF CLAIMS: Abstract #18 (2021-2022)**

Motion by Trustee Harding, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$28,531.97

AYE TRUSTEES: CASHMAN, DEGENNARO, HARDING, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$10,757.32

AYE TRUSTEES: CASHMAN, DEGENNARO, HARDING, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Harding, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$1,872.97

AYE TRUSTEES: CASHMAN, DEGENNARO, HARDING, MOSS  
NAY NONE

**TRUSTEE-COMMISSIONER REPORTS:**

**Administration/Community Association** – Charles Harding, Trustee  
*Baseball/softball season has started.*

**Planning**

*None*

**Public Works** – Michael Cashman, Trustee

*Employees are working very hard and doing a great job. Milling and paving will be done on Newton, Macomber & Hillcrest streets.*

**Public Safety** – James DeGennaro, Trustee

*Reports attached*

*Attorney VanWhy reported that the code issue at 758 Chenango St was heard in Town Court last week. The owner was given 30 days to remove the 2<sup>nd</sup> story. If he complies, he will receive another 30 days to remove the remaining structure. If he does not comply he will be fined.*

**Parks, Water & Sewer** – Robert Moss, Trustee

*Water/Sewer:*

*481 remote meters installed (82%), 107 remaining to complete (18%)*

*Hydrants have been flushed, no brown water reported.*

*A hydrant on Rochelle Rd. was hit by a truck. DPW will have it repaired. Police will complete complaint and get a copy to Trustee DeGennaro to submit to insurance.*

*Park:*

*Trustee Moss will be meeting with DEC regarding erosion of Phelps Creek near the boat launch and the river.*

*Swings are backordered until Fall.*

*Additional funds are needed to complete the basketball court renovation. Mike Weaver (PDCA) will be completing another grant application to Broome County for paving of the Park parking lot and the walkway to the basketball courts.*

**Zoning Board of Appeals** – none

**RESOLUTIONS:**

**OLD BUSINESS:**

1. Juneteenth holiday – Personnel Policy to be updated to remove the day after Thanksgiving as a holiday and to replace it with a floating holiday.
2. The Rochelle Rd. grant for replacement of the water main has been submitted with letters of support. Legislative contacts have been made. A response is expected soon.

**NEW BUSINESS:**

1. Mayor Burke received an email from the Broome County Health Dept about scheduling a vaccine clinic in Village Hall. There is support for a clinic if the Health Dept. feels there is interest in the community.
2. Attorney previously emailed information on videoconferencing. He answered questions

Motion by Trustee Harding, seconded by Trustee DeGennaro, to adjourn at 6:35PM.

AYE TRUSTEES: CASHMAN, DEGENNARO, HARDING, MOSS

NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

## Village Water Consumption for : Apr-22

Read dates:	Binghamton meter	Fenton Large	Fenton Small
5/5/2022	99999989	28749285	5649609
4/1/2022	99999989	28002087	5542006
Usage	0	747198	107603

Total cubic ft: 854801

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Read dates:	Town of Fenton Sewer Readings		Rate:	2.42x.01
5/5/2022	52367100			cu. Ft/min
4/1/2022	52229800		Time:	8:00am
Total	137300	cu. ft.		

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Read dates:	Wayne Ave. sewer station readings (hours):		
	Pump1	Pump 2	Pump 3
5/5/2022	6492	19250	17680
4/1/2022	6439	19197	17632
Totals	53	53	48

## Village of Port Dickinson

Village Hall, 786 Chenango Street  
 Port Dickinson, New York 13901  
 Telephone: (607) 771-8233  
 Fax: (607) 722-0072




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**John M. Broughton, Code Enforcement Officer**

### MONTHLY REPORT

March/April 2022

Total Miles Driven :30

To: **Board of Trustees**

From: **John M. Broughton**  
**Code Enforcement Officer**

*Issued several garbage can/ removal warnings*

*Several correspondences about 17 Phelps St project Engineer and owner, awaiting plans for code review*

*Issued solar permit to 7 Gregory Ave and inspected and closed out the project*

*Attended court proceeding for 758 Chenango St, Court gave him 30 days until 6/2/22) to remove and dispose of the roof, 2<sup>nd</sup> story or face a fine based on his guilty plea. Owner will have an additional 30 day period to remove and dispose of the remaining structure at which time he will also be served with another violation for the garage that is in disrepair*

*Will follow up with 19 Gregory owner in May and determine a course of action based on this meeting if he fails to accomplish the repairs*

*Issued 1 zoning/code compliance letters for real estate transactions*

*Issued several high grass warnings and blowing grass into street*

*Issued violation to 16 Hillcrest Ave for parking a motorcycle in front of dwelling*



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>April</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2022</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>05/02/2022</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:68 (82)**

- Med calls-13
- Wires down-8
- Check welfare-3
- Dispute-2
- Disturbance-2
- Domestic-4
- Harassment-2
- PDFD-1
- Suspicious-3
- Road hazard-3
- Civil matter-1
- DV-1
- Noise complaint-1
- Vehicle abandoned-1
- Smoke condition-1
- Mental health-2
- MVA/fatal-1
- MVA/PD-2

**Miscellaneous-16** *\*Includes Assist other agencies, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, code enforcement, special details, vacant properties , assist public and Etc.*

**Penal law charges-0(0)**

**Report of the Chief  
April 2022**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
April	13	5.83	77
YTD Totals	42	6.65	287
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	4/4/2022	NYSEG Natural Gas Emergencies	2	10	20
	4/10/2022	EMS Training - EMR Course Day 4	4	6	24
	4/11/2022	Monthly Rig Checks	1	5	5
	4/11/2022	Monthly Meeting		9	
	4/18/2022	Rescue Operations/Rescue Tools	2	6	12
	4/23/2022	NYS Recruitment Day	2	3	6
	4/25/2022	Pumper-tanker Pump Operations	2	5	10
					0
					0
					0

**Report of the  
CHIEF  
April 2022**



**Alarms**

ALARMS		RESPONSE		TIMES	
Fire	19	Avg Members Response (F)	1.84	Med Avg	0.66
EMS	6	Avg Alarm to Response	3.00	0700-1500	12
Standby		Avg Alarm to Arrival	7.08	1500-2300	7
<b>Total</b>	<b>25</b>	Total Time in Service (hh:mm)	6:30	2300-0700	6
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	11	Village of Port Dickinson	12	Fire Loss	
Received	2	Town of Dickinson	2		
Engine 94		Town of Fenton	9	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood	1		
		City of Binghamton			
			CASUALTIES		YTD
		Fire Service Injured	0	1	
		Fire Service Death	0		
		Civilian Injured	0	5	
		Civilian Death	0		
CODE	DESCRIPTION	YTD	CODE	DESCRIPTION	YTD
111	Building Fire	5	745	Alarm Activation - Unintentional	5
114	Chimney Fire	1	746	CO Alarm Activation, No CO	4
150	Outside Rubbish Fire	1	800	Severe Weather, other	2
311	Medical Assist, Assist EMS	1	813	Windstorm Assessment	3
320	Emergency Medial Service	5	18		
321	EMS Incident, Except MVA	2			
322	MVA w/ Injury	1			
323	Vehicle vs Pedestrian Accident	1	1		
424	Carbon Monoxide Incident	1			
444	Power Line Down	1	2		
4441	Phone/Cable Line Down	4	6		
445	Arcing electrical equipment	1	1		
520	Water Problem, other	1	1		
571	Standby/Moveup	2	7		
611	Dispatched, canceled enroute	4	6		
651	Smoke Scare, Odor of Smoke	2	3		
700	False call, false alarm, other	1			
735	Alarm Activation - Malfunction	1		<b>TOTAL</b>	73
					25

**The Village of Port Dickinson  
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Scot McDonald, Chief of Police**