

**Village of Port Dickinson  
Monthly Board Meeting  
September 13, 2022**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Michael Cashman James DeGennaro Rob Moss</b>
	<b>Attorney</b>	<b>Gina Middleton</b>
	<b>Clerk</b>	<b>Susan Fox</b>
<b>Absent</b>	<b>Trustees</b>	<b>Charles Harding</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke

**PUBLIC HEARING:** None

**PUBLIC COMMENT:**

Sandra Wood commented that the music in the Park on 8/25 was excellent.

**APPROVAL OF MINUTES:**

Motion by Trustee Moss, seconded by Trustee Cashman, for a resolution to approve the August 9, 2022 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**TREASURER’S REPORT:**

Absent

**AUDIT AND PAYMENT OF CLAIMS: Abstract #6 (2022-2023)**

Motion by Trustee Cashman, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$12,148.63

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$434.19

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$40.90

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**AUDIT AND PAYMENT OF CLAIMS: Abstract #7 (2022-2023)**

Motion by Trustee Cashman, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$5,539.66

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$682.82

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**TRUSTEE-COMMISSIONER REPORTS:**

**Administration/Community Association** – Charles Harding, Trustee  
*Absent*

**Planning**

*Meeting 9/13/22 regarding variance application for 775 State St.*

**Public Works** – Michael Cashman, Trustee

*Working on fitting the sander and leaf box on the new truck.*

**Public Safety** – James DeGennaro, Trustee

*Reports attached*

**Parks, Water & Sewer** – Robert Moss, Trustee

*Parks- basketball court almost complete, lines still need to be put down. Need to talk about edging with pressure run due to one foot drop off.*

*Water/Sewer:*

*591 total meters: 553 remote meters installed (96%), 21 remaining to complete (4%)  
(8 meters are City of Binghamton, 3 properties are turned off at the street, 6 larger meters)*

*Water arrears as of 9/13/2022 - \$18,120.07. Shut offs for non-payment will be 9/21/22.*

**Zoning Board of Appeals:**

*Meeting 9/13/22 regarding variance application for 775 State St.*

**RESOLUTIONS:**

1. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a Resolution approving the Mayor’s appointment of Patrick J. Doyle as a member of the Planning Board for a term to expire 12/31/2025
- AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**OLD BUSINESS:**

**NEW BUSINESS:**

1. Attorney VanWhy distributed a surplus property policy for review.
2. Mayor Burke is requesting the Village Attorney to review outdoor fire regulations
3. The newsletter will be mailed the 2<sup>nd</sup> week in October
4. Mayor Burke distributed a draft letter to be mailed with water bills, explaining water and sewer costs.

Motion by Trustee Cashman, seconded by Trustee Moss to adjourn at 6:15pm

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

## Village Water Consumption for : Aug-22

Read dates:	Binghamton meter	Fenton Large	Fenton Small
8/31/2022	5621	31397268	6022414
7/29/2022	5118	30660885	5917530
Usage	503	736383	104884

Total cubic ft: 841770

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Read dates:	Town of Fenton Sewer Readings		Rate:	4.5
8/31/2022	52622300		4.5	cu. Ft/min
7/29/2022	52563100		Time:	7:00am
Total	59200	cu. ft.		

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Read dates:	Wayne Ave. sewer station readings (hours):		
	Pump1	Pump 2	Pump 3
8/31/2022	6573	19326	17759
7/29/2022	6552	19305	17741
Totals	21	21	18

Total hrs. 60



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>August</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2022</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>09/07/2022</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:82 (101)**

- Med calls-10
- Property checks-6
- Domestic-4
- Forgery/fraud-2
- Check welfare-6
- Dispute-4
- MVA/PD-3
- PDFD-2
- Suspicious-6
- Person annoying-3
- Mental health-2
- DV-1
- Larceny-1
- 911 hang up-2
- Escort-1
- Runaways-2
- Assistance rendered-4
- Criminal mischief-1
- Court order served-1
- Disturbance-2
- Road hazards-2
- Trespass-1

**Miscellaneous-16** \*Includes Assist other agencies, Lockouts, Alarms, Parking Comp., Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

# Report of the CHIEF

August 2022



## Alarms

ALARMS		RESPONSE		TIMES	
Fire	8	Avg Members Response (F)	2.13	Med Avg	2.25
EMS	8	Avg Alarm to Response	5.27	0700-1500	10
Standby	1	Avg Alarm to Arrival	7.91	1500-2300	6
<b>Total</b>	<b>17</b>	Total Time in Service (hh:mm)	7:30	2300-0700	1
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	12	Fire Loss	
Received	2	Town of Dickinson	2		
Engine 94		Town of Fenton	3	Property Saved	
No Tone	1	Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
			CASUALTIES		YTD
		Fire Service Injured	0	1	
		Fire Service Death	0		
		Civilian Injured	0	5	
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	2	7	520	Water Problem, other		1
114	Chimney Fire		1	550	Public Service Assistance		1
131	Passenger Vehicle fire	1	1	571	Standby/Moveup	1	9
142	Brush Fire		2	611	Dispatched, Canceled enroute	1	20
150	Outside Rubbish Fire		1	651	Smoke Scare, Odor of Smoke		4
311	Medical Assist, Assist EMS		2	700	False Call, False Alarm, Other		4
320	Emergency Medial Service	4	42	714	False Alarm - Malicious		1
321	EMS Incident, Except MVA	4	14	735	Alarm Activation - Malfunction		1
322	MVA w/ Injury		2	745	Alarm Activation - Unintentional		6
323	Vehicle vs Ped Accident		1	746	CO Alarm Activation, No CO		5
350	Rescue/Extrication, other	1	1	800	Severe Weather, other		2
355	Confined Space Rescue		1	813	Windstorm Assessment		3
412	Gas Leak (NG or LPG)		1				
4121	Gas Leak, no leak found	2	2				
424	Carbon Monoxide Incident		1				
444	Power Line Down		2				
4441	Phone/Cable Line Down	1	9				
445	Arcing electrical equipment		1		<b>TOTAL</b>	17	148

## Report of the Chief

August 2022



SUMMARY	Training	Average	Total
	Hours	Members	Man
	Offered	Present	Hours

**TRAINING**

August	12	5.25	60
YTD Totals	105	5.8	626
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	8/1/2022	Apparatus Pump Operations - PT35	2	7	14
	8/2/2022	National Night Out PR Event	2	5	10
	8/8/2022	Monthly Truck Checks	1	1	1
	8/8/2022	August Monthly Meeting		10	
	8/15/2022	Apparatus Pump Operations - E35	2	7	14
	8/16/2022	Walk through of Chenango Valley HS	1	3	3
	8/22/2022	Auto Extrication	2	3	6
	8/29/2022	Drafting Operations with PT35	2	6	12

## Village of Port Dickinson

Village Hall, 786 Chenango Street  
 Port Dickinson, New York 13901  
 Telephone: (607) 771-8233  
 Fax: (607) 722-0072




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**John M. Broughton, Code Enforcement Officer**

### MONTHLY REPORT

July/August 2022

Total Miles Driven :47

To: **Board of Trustees**

From: **John M. Broughton**  
**Code Enforcement Officer**

*Issued several garbage can/ removal warnings, grass in street warnings*

*Several correspondences about 17 Phelps St project Engineer and owner, met with Hulbert Engineering on retaining wall review, building permit for retaining wall only is approved upon final NYS DOT approvals and easement from Rogers property. Building shell and interior work is currently being reviewed for code compliance*

*Several on site and phone calls with Mr. Roby about the garage roof that has collapsed, he has started the removals and as of 9/1/22 he has until 9/30/22 to have the roof removed.*

*Inspections performed at 22 Dickinson Ave for some of the property maintenance violations that were cited. Unregistered vehicle has been removed and a majority of the debris has been removed. Atty sent letter to property owner in Long Island with a deadline for removing the overcrowded tenants or apply for a variance.*

*Issued 1 zoning/code compliance letters for real estate transactions*

*Issued 2 new building permits and followed up on existing permits that are still in progress.*

*No grass violations issued due to dry weather this month*

*Working with owner of 730 Chenango St on fire inspections for the complex.*