

**Village of Port Dickinson  
Monthly Board Meeting  
March 14, 2023**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Michael Cashman</b>
		<b>Rob Moss</b>
		<b>Rob Warholic</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>
<b>Absent</b>	<b>Trustee</b>	<b>James DeGennaro</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

**PUBLIC HEARING:**  
None

**PUBLIC COMMENT:**  
None

**APPROVAL OF MINUTES:**  
Motion by Trustee Cashman, seconded by Trustee Moss, for a resolution to approve the February 14, 2023 minutes.  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

**TREASURER’S REPORT:** on file. Budget requests have been received.

**AUDIT AND PAYMENT OF CLAIMS: Abstract #16 (2022-2023)**  
Motion by Trustee Cashman, seconded by Trustee Moss, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$6,947.30  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$33,984.16  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$26,608.95  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

**AUDIT AND PAYMENT OF CLAIMS: Abstract #17 (2022-2023)**  
Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$43,673.07  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$89,050.70  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$1,421.30

AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

**TRUSTEE-COMMISSIONER REPORTS:**

**Administration/Community Association** – Rob Warholic, Trustee

*Outlet to be installed in the fire bays to allow for future fundraising.  
PDCA has completed upper level baseball signups, lower level is still open. Field cleanup will be 4/1/23, weather permitting.*

**Planning** – None

**Public Works** – Michael Cashman, Trustee

*Employees are doing great keeping roads clear in winter weather.*

**Public Safety** – James DeGennaro, Trustee

*Reports attached*

**Parks, Water & Sewer** – Robert Moss, Trustee

*Water/Sewer:*

*Water consumption has remained down since leaks were fixed.  
Watson Ave – repair has been completed  
Wayne Ave – pump has been ordered  
\$25,073.97 is outstanding as of 3/13/23.*

**Zoning Board of Appeals:** None

**RESOLUTIONS:**

- 1. Motion by Trustee Cashman, seconded by Trustee Moss, for a resolution scheduling a Public Hearing for 4/11/23 at 6:00PM regarding proposed Local Law 3-2023 to add a new chapter to the Village Code regarding Aquifer Protection  
AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

**OLD BUSINESS:**

- 1. There will be a hearing on 3/24/23 in Supreme Court regarding the action against the owner of 688 & 711 Chenango St.
- 2. The Town of Dickinson has appointed a new Code Enforcement Officer who will be following up on Code violations at 10 Beacon St.
- 3. Mayor Burke has requested Hulburt Engineering provide an estimate for water main replacement to continue looking for grant funding.

**NEW BUSINESS:**

Mayor Burke reported that NYS DOT sent a letter indicating that street lights on the highway ramps are the responsibility of the municipality.

Sentry Alarms will be upgrading the alarm system in Village Hall on 5/22/23.

Motion by Trustee Moss, seconded by Trustee Cashman to adjourn at 6:20pm

AYE TRUSTEES: CASHMAN, MOSS, WARHOLIC  
NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

Village Water Consumption for : Feb-23

Read dates:	Binghamton meter	Fenton Large	Fenton Small
3/1/2023	6223	35105905	6609860
2/1/2023	6223	34804417	6512430
Usage	0	301488	97430

Total cubic ft: 398918

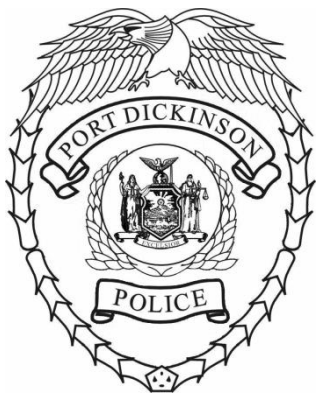
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Read dates:	Town of Fenton Sewer Readings		Rate:	3.7
3/1/2023	53127800		1.98	cu. Ft/min
2/1/2023	53052200		Time:	9:00am
Total	75600	cu. ft.		

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Read dates:	Wayne Ave. sewer station readings (hours):		
	Pump1	Pump 2	Pump 3
3/1/2023	6723	19602	17828
2/1/2023	6703	19547	17828
Totals	20	55	0

Total hrs. 75



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>February</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2023</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>03/13/2023</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:79 (83)**

- Med calls-3
- Building checks-3
- PDFD-2
- Check welfare-9
- Court order/warrant-2
- Domestic-3
- Dispute-1
- Larceny-1
- Mental health-1
- Suspicious-1
- MVA(PD)-3
- Persons annoying-1
- Assistance rendered-1
- Notification-1
- Trespass-1 (arrest made)
- Weapon-1

**Miscellaneous-44** \*Includes Assist other agencies, Lockouts, Alarms, Alternate street Parking warnings and tickets., Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

**Report of the Chief  
February 2023**



<b>SUMMARY</b>	<b>Training Hours Offered</b>	<b>Average Members Present</b>	<b>Total Man Hours</b>
February	5	6.33	33
YTD Totals	14	6.54	100
Non Department 35 Training YTD	3		9

**TRAINING**

<b>Wk</b>	<b>Date</b>	<b>Lesson</b>	<b>Training Hours Offered</b>	<b>Members Present</b>	<b>Total Man Hours</b>
	2/6/2023	SCBA Operations and Overview	1	5	5
	2/13/2023	Jan/Feb Meetings, 2022 Annual Meeting		11	
	2/20/2023	OSHA Makeup Class	2	7	14
	2/27/2023	CPR/Narcan Refresher Course	2	7	14

**Report of the  
CHIEF  
February 2023**



**Alarms**

ALARMS		RESPONSE		TIMES	
Fire	3	Avg Members Response (F)	2.33	Med Avg	1
EMS	4	Avg Alarm to Response	4.00	0700-1500	3
Standby		Avg Alarm to Arrival	7.00	1500-2300	3
<b>Total</b>	<b>7</b>	<b>Total Time in Service (hh:mm)</b>	<b>1:05</b>	<b>2300-0700</b>	<b>1</b>
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	1	Village of Port Dickinson	5	Fire Loss	
Received	2	Town of Dickinson	1		
Engine 94		Town of Fenton	1	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
			CASUALTIES		YTD
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire			444	Power Line Down		
114	Chimney Fire			4441	Power/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire			520	Water Problem, other		
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup		
311	Medical Assist, Assist EMS		1	611	Dispatched, Canceled enroute	2	2
3001	EMS Incident, No Response	3	6	651	Smoke Scare, Odor of Smoke		
321	EMS Incident, Except MVA	1	1	700	False Call, False Alarm, Other		
322	MVA w/ Injury			714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction	1	1
324	MVA w/out Injuries			740	Unintentional Alarm		
350	Rescue/Extrication, other			745	Alarm Activation - Unintentional		1
355	Confined Space Rescue			746	CO Alarm Activation, No CO		
412	Gas Leak (NG or LPG)			800	Severe Weather, other		
4121	Gas Leak, no leak found			813	Windstorm Assessment		
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				<b>TOTAL</b>	7	12