

Village of Port Dickinson
Monthly Board Meeting
November 14, 2023

Officers Present:
Mayor Kevin M. Burke
Trustees James DeGennaro
Rob Moss
Robert Warholic
Attorney Nathan VanWhy
Clerk Susan Fox
Treasurer Sandra Reifler

Absent: Trustee Michael Cashman

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

PUBLIC COMMENT:

1. Sandra Wood – requested if residents are allowed to burn leaves. Mayor Burke responded that is not allowed and she should call the Police Department if it happens.
2. Sandra Wood – requested if Deputy Clerk is now part-time. Mayor Burke responded that she is part-time and the office is open Tues, Wed & Thurs, 9:00am-3:00pm.
3. Barbara Waters – her meter at 688 Chenango St is below the level of her basement floor. It appears to her that the concrete floor was cut out out to accommodate the meter. She is requesting the Village move the meter and repair the concrete. The Attorney reviewed the Village Code and advised that it is the owner’s responsibility to provide a place for the meter. It was determined that DPW will review the location of the meter and report back. An appointment was scheduled for 11/28/23 at 10:00am and meter replacement at 711 Chenango St immediately thereafter.
4. Ed Corcoran – discussed planting of trees on King Ave to line the street (Community Assn property)
5. Dave Robertson – saw leaves in the street and inquired if the leaf machine was broken.
6. Barbara Waters – requested definition of short-term rental. Attorney VanWhy responded that it was a time period less than 31 days.

APPROVAL OF MINUTES:

Motion by Trustee Warholic , seconded by Trustee Moss, for a resolution to approve the October 24, 2023 minutes.

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

TREASURER’S REPORT: On file

AUDIT AND PAYMENT OF CLAIMS: Abstract #10 (2023-2024)

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$28,302.18

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$1,955.60

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$3,978.66

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Rob Warholic, Trustee
Will follow up with the Community Assn on tree placement

Planning – meeting 11/14/23 at 6:30PM regarding Binghamton PreCast application

Public Works – Michael Cashman, Trustee
Absent.

Public Safety – James DeGennaro, Trustee
Reports attached

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer:

Will be starting the hearing process on a property that has defaulted on a payment agreement.

Park:

Will be going to the Town of Binghamton to look at a trailer restroom that they are looking to sell.

Zoning Board of Appeals: none

RESOLUTIONS:

1. Motion by Trustee Warholic, seconded by Trustee DeGennaro, for a resolution approving a fee of \$200 for a short term rental permit (68-4A of the Village Code)
AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE
2. Motion by Trustee Warholic, seconded by Trustee DeGennaro, for a resolution approving a Cyber Privacy Liability policy for an annual premium of \$6,440.75
AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE
3. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials: Robert Warholic, James DeGennaro, Robert Moss and Sandra Reifler.
AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE
4. Motion by Trustee Moss, seconded by Trustee Warholic, for a resolution authorizing the Village Clerk/Tax Collector to file the Certificate of Delinquent 2023-2024 Village taxes with Broome County.
AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

OLD BUSINESS:

NEW BUSINESS:

Mayor has submitted a preliminary application for a CREST grant for \$150,000. He may have the contracted grantwriter provide any further detailed information as required.

Mayor Burke requested an update from the Attorney regarding code violations at 10 Beacon St.

Motion by Trustee Moss, seconded by Trustee Warholic to adjourn at 6:20pm

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC

NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk

Village Water Consumption for : Oct-23

Read dates:	Binghamton meter	Fenton Large	Fenton Small
10/31/2023	6223	37015117	7507758
10/3/2023	6223	36813058	7406572
Usage	0	202059	101186

Total cubic ft: 303245

Read dates:	Town of Fenton Sewer Readings
10/31/2023	53941800
10/3/2023	53695500

Total 246300 cu. ft.

Read dates: Wayne Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
10/31/2023	6931	19989	17942
10/3/2023	6903	19961	17915
Totals	28	28	27

Total hrs. 83



The Village of Port Dickinson
 Department of Police
 Scot McDonald, Chief of Police

Police Department Monthly Report

Report Month:	October	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2023	Chief:	Scot McDonald
Report Date:	11/08/2023	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:64 (51)

- Med calls-5
- MVA(PD)-3
- V&T arrest -1
- Domestic-4
- Check welfare-4
- Police information-2
- Harassment-2
- PDFD-2
- Building checks-3
- Disturbance-1
- Suspicious-2
- Assistance rendered-4
- Civil matter-3
- Escort-2
- Suspicious-4
- Person annoying-1
- DV-2

Miscellaneous-22 *Includes Assist other agencies, Lockouts, Alarms, Alternate street Parking warnings and tickets., Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

492 mileage:10/01-10/31:1,493

491 mileage:

**Report of the
 CHIEF
 October 2023**

ALARMS		RESPONSE		TIMES	
Fire	10	Avg Members Response (F)	2.6	Med Avg	0.6
EMS	3	Avg Alarm to Response	6.40	0700-1500	6



Alarms

		Avg Alarm to Arrival	8.20	1500-2300	6
Total	13	Total Time in Service (hh:mm)	4:30	2300-0700	1
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	7	Village of Port Dickinson	3	Fire Loss	
Received	2	Town of Dickinson	3		
Engine 94		Town of Fenton	7	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES				YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		2	440	Electrical/Wiring Problem		3
114	Chimney Fire			444	Power Line Down		
131	Passenger Vehicle fire			4441	Phone/Cable Line Down		2
142	Brush Fire		3	445	Arcing electrical equipment		1
150	Outside Rubbish Fire			520	Water Problem, other		2
212	Overpressure Steam Boiler			550	Public Service Assistance	1	2
311	Medical Assist, Assist EMS		1	571	Standby/Moveup		3
3001	EMS Incident, No Response	2	28	611	Dispatched, Canceled enroute	3	22
321	EMS Incident, Except MVA	1	11	651	Smoke Scare, Odor of Smoke	1	4
322	MVA w/ Injury		5	700	False Call, False Alarm, Other		
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries			735	Alarm Activation - Malfunction		2
350	Rescue/Extrication, other	1	1	745	Alarm Activation - Unintentional	2	21
355	Confined Space Rescue			746	CO Alarm Activation, No CO		1
4001	Tree down, no wires		1	800	Severe Weather, other		
412	Gas Leak (NG or LPG)	2	2	813	Windstorm Assessment		
4121	Gas Leak, no leak found		1				
424	Carbon Monoxide Incident		3		TOTAL	13	121

Report of the Chief

October 2023

			Training	Average	Total
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TRAINING

SUMMARY	Hours Offered	Members Present	Man Hours
October	20	20	77
YTD Totals	76	5.73	412
Non Department 35 Training YTD			45

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	10/2/2023	Quarterly Truck Checks	2	7	14
	10/11/2023	Assist DPW at PD Park	2	1	2
	10/16/2023	SCBA Emergency Operations	2	3	6
	10/18/2023	Fire Prevention Detail	3	2	6
	10/23/2023	Annual Fit Testing and Brush Fire Equip	2	7	14
	10/27/2023	Fire Prevention Detail at CVHS	2	4	8
	10/30/2023	SCBA Operations	2	3	6
	10/31/2023	Fire Prevention Detail	3	7	21
					0
					77

Village of Port Dickinson

Village Hall, 786 Chenango Street
 Port Dickinson, New York 13901
 Telephone: (607) 771-8233
 Fax: (607) 722-0072



John M. Broughton, Code Enforcement Officer

MONTHLY REPORT

October 2023
 Total Miles Driven :22
 To: **Board of Trustees**

From: **John M. Broughton**
Code Enforcement Officer

Several correspondences with village engineer on the Abbey Office Building project

Correspondence with Court/Village Atty for 758 Chenango St. They will be issuing a warrant for his failure to appear. Requested a warrant be issued to Mr. Roby

Issued 3 courtesy warning for garbage can placed at curb too early, garbage can storage in view of street

Issued 1, new building permits

Correspondence with Town of Dickinson Code and Atty on 10 Beacon St status

Took 6 hours of on-line training for yearly in service requirements

Site visit for footer inspection on new building permit issued

Issued appearance ticket to court for 19 Bromley Ave. Court date for arraignment is 12/07/23

Site visit to 42 Kirkwood ave and 26 Rochelle Rd for code violations. Gathering info on service to surviving family members while estate is in probate

Site visit to 7 Church St. Property is in foreclosure by Key Bank, have reached out to them to advise of the code issues, preparing notices to be sent to former owner and also Key Bank