

**Village of Port Dickinson
Monthly Board Meeting
February 13, 2024**

Officers Present:	Mayor Trustees	Kevin M. Burke Michael Cashman James DeGennaro Rob Moss
	Attorney Clerk Treasurer	Nathan VanWhy Susan Fox Sandra Reifler

Absent: **Trustee** **Rob Warholic**

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

PUBLIC HEARING:

None

PUBLIC COMMENT:

Amy Houghton, 9 Beacon (also Travis) – requested an update on the incident at Beacon & Chenango Sts. Expressed concern about public safety, requested information on: neighborhood watch, lockdown laws, what steps will be taken by the Village. Mayor Burke responded that the Police Department has already increased patrols in the area. He will follow up with Broome County regarding the time from the first 911 call to time units were dispatched. Also requested information on the status of 10 Beacon St. Attorney VanWhy responded that the matter is being handled by the Town of Dickinson Code Officer. The matter is now with Town of Dickinson Court.

Kevin Egan, 16 Beacon – requested information on water and sewer rates.

APPROVAL OF MINUTES:

Motion by Trustee Cashman, seconded by Trustee Moss, for a resolution to approve the January 9, 2024 minutes.

AYE MAYOR BURKE, TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

TREASURER’S REPORT: on file. Budget requests need to be submitted to the Village Treasurer by 2/29/2024.

AUDIT AND PAYMENT OF CLAIMS: Abstract #15 (2023-2024)

Motion by Trustee DeGennaro, seconded by Trustee Moss, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$11,740.51

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$2,534.42

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

AUDIT AND PAYMENT OF CLAIMS: Abstract #16 (2023-2024)

Motion by Trustee DeGennaro, seconded by Trustee Moss, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$15,222.55

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$35,302.48

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$941.77

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Rob Warholc, Trustee (Absent)

Planning –

Public Works – Michael Cashman, Trustee

Employees are busy with keeping roads clear in winter weather. Working on Wayne Ave repair.

Public Safety – James DeGennaro, Trustee

Reports attached

Police Officer Edward Waffle has submitted his resignation effective 2/17/24

Part-time Officer Nickolas Troutman has submitted his resignation effective 1/8/24

Parks, Water & Sewer – Robert Moss, Trustee

Park: basketball backboard has been broken. PDCA will see if it is under warranty. Trustee Moss will notify Trustee Warholc to report to insurance.

Water/Sewer: water bills are due 2/29/24. Looking to replace a pump at Wayne Ave.

Zoning Board of Appeals:

RESOLUTIONS:

1. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a Resolution scheduling a Public Hearing on 3/12/24 at 6:00PM on Proposed Local Law 1-2024 A LOCAL LAW AMENDING CHAPTER 60 OF THE VILLAGE CODE ENTITLED "VEHICLES AND TRAFFIC"
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE
2. Motion by Trustee Moss, seconded by Trustee Cashman, for a Resolution scheduling a Public Hearing on 3/12/24 at 6:01PM on Proposed Local Law 2-2024 A LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE ENTITLED "WATER"
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE
3. Motion by Trustee Cashman, seconded by Trustee Moss, for a Resolution scheduling a Public Hearing on 3/12/24 at 6:02PM on Proposed Local Law 3-2024 A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE ENTITLED "ZONING" REGARDING FEES
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE
4. Motion by Trustee Moss, seconded by Trustee DeGennaro, for a Resolution scheduling a Public Hearing on 3/12/24 at 6:03PM on Proposed Local Law 4-2024, A Local Law Amending the Village Code to set fees by Resolution
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
NAY NONE

OLD BUSINESS:

Mayor Burke reported that the Rochelle Rd water main replacement grant was not approved. The reason given was there was insufficient proof submitted of a full plan for financing. Mayor Burke will be following up as he and the Engineer believe that the information was submitted with the application.

NEW BUSINESS:

- Budget requests for the 2024-2025 fiscal year are due to the Treasurer by 2/29/24. The Mayor has reviewed a proposal by General Code to put the Village Code online and will include their \$16,000 proposal in the Budget.
- Sewer agreements with the Towns of Fenton & Dickinson have been reviewed and seem to be equitable.
- Trustee Moss will have a meeting regarding the Angel of Hope Statue on 2/20/24
- The Mayor reported that the WIIA grant denial was based on financials which did not cover the Village portion on the project
- Newsletter items are due to the Mayor by 2/25/24.

Motion by Trustee Cashman, seconded by Trustee Moss to adjourn at 7:00pm
 AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS
 NAY NONE

Respectfully submitted,
 Susan E. Fox, Village Clerk

**VILLAGE OF PORT DICKINSON
LOCAL LAW NO. __1_ OF 2024**

**A LOCAL LAW AMENDING CHAPTER 60 OF THE VILLAGE CODE
ENTITLED “VEHICLES AND TRAFFIC”**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

Section 1. Section 60-37 of the Village Code entitled “Schedule X: No Parking at Any Time” shall be amended as follows:

Delete:

Name of Street	Side	Location
All Village Streets	Both	In areas between sidewalks and blacktop of street

Replace with:

Name of Street	Side	Location
All Village Streets	Both	Over curb or on any grass areas along streets

Section 2. Section 60-38 of the Village Code entitled “Schedule XI: Standing Prohibited” shall be amended as follows:

Delete:

Name of Street	Side	Location
Beacon Street	Both	From the south side of Kirkwood Avenue North to Chenango Street

Replace with:

Name of Street	Side	Location
Beacon Street	Both	From the east side of Kirkwood Avenue North to Chenango Street

Section 3. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

Section 5. Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**VILLAGE OF PORT DICKINSON
LOCAL LAW NO. 2 OF 2024**

**A LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE
ENTITLED “WATER”**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

Section 1. Section 62-5A of the Village Code entitled “Water meters” shall be amended as follows:

A. All water service shall be metered, and no more than one (1) meter may be installed on any one (1) service.

Section 2. Section 62-7A of the Village Code entitled “Unmetered use” shall be amended as follows:

A. Use of water directly from a hydrant in the construction of any building before the installation of a meter is not permitted. Contractors and other persons must supply their own water source.

Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

Section 4. Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**VILLAGE OF PORT DICKINSON
LOCAL LAW NO. 3 OF 2024**

**A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE
ENTITLED “ZONING” REGARDING FEES**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

Section 1. Section 65-36 of the Village Code entitled “Permit fees” shall be amended as follows:

A fee may be charged on all applications or appeals for building permits, use and area variance applications, special permits, and site plans. The amount of such fee shall be set by resolution of the Village Board.

Section 2. Section 65-41 of the Village Code entitled “Fees for special permits and variances” shall be re-titled and amended as follows:

65-41 This section reserved for future use.

Section 3. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 4. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

Section 5. Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Village Water Consumption for : Jan-24

Read dates:	Binghamton meter	Fenton Large	Fenton Small
1/31/2024	6223	37666589	7841345
1/1/2024	6223	37443352	7732774
Usage	0	223237	108571

Total cubic ft: 331808

Read dates:	Town of Fenton Sewer Readings
1/31/2024	54294300
1/1/2024	54176100

Total 118200 cu. ft.

Read dates: Wayne Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
1/31/2024	7051	20120	18083
1/1/2024	7000	20072	18027
Totals	51	48	56

Total hrs. 155

Village of Port Dickinson

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 771-8233
Fax: (607) 722-0072



John M. Broughton, Code Enforcement Officer

MONTHLY REPORT

January 2024

Total Miles Driven :18

To: **Board of Trustees**

From: **John M. Broughton**

Code Enforcement Officer

Several correspondences with village engineer on the Abbey Office Building project

Issued building permit for the new office building, construction started and on site inspections performed

Issued 2 courtesy warning for garbage can placed at curb too early, garbage can storage in view of street

Completed Federal and Broome County Construction Data reports

Attended 4 hours of virtual code enforcement training for 2024 in service requirements

Owner of 19 Bromley failed to show up to court and the court issued another appearance date. Warrant will be requested if he fails to show again

742 Chenango St exterior mostly cleaned up, inspected the interior along with the contractors and it will be an on going clean out process

Issued garbage/dumping violation to 853 Chenango St for debris behind the house along the East Service Rd

Issued parking a motor vehicle on the grass to 8 Wayne Ave. Received a call from the owners who advised they will cease

Issued garbage violation to 21 Old State Rd for a large amount of debris in the back yard



The Village of Port Dickinson
Department of Police
Scot McDonald, Chief of Police

Police Department Monthly Report

Report Month:	January	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2024	Chief:	Scot McDonald
Report Date:	02/06/2024	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:103 (73)

Med calls-2	Harassment-3
Traffic stops-3	Burglary-1
MVA(injury)-1	Open door-1
MVA(PD)-6	Vehicle theft-1
Domestic-1	
Check welfare-9	
Police information-2	
DV-1	
PDFD-1	
Building checks-2	
Escort-1	
Dispute-2	
Assistance rendered-1	
Civil matter-3	
911 hang up-2	
Suspicious-9	
Mental health-1	

Parking /warning tickets issued-72

Miscellaneous-50 *Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

491 start mileage:18,244
Ending mileage 19,428
Total:1,250

492 start mileage: 74021
Ending mileage 74021
Total: 0

Report of the CHIEF

January 2024



Alarms

ALARMS		RESPONSE		TIMES	
Fire	15	Avg Members Response (F)	2.53	Med Avg	0
EMS	3	Avg Alarm to Response	6.67	0700-1500	11
Standby		Avg Alarm to Arrival	11.20	1500-2300	5
Total	18	Total Time in Service (hh:mm)	8:30	2300-0700	2
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	12	Village of Port Dickinson	2	Fire Loss	
Received	2	Town of Dickinson	5		
Engine 94		Town of Fenton	9	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton	2		
		Othe r			
		CASUALTIES		YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	3	3	444	Power Line Down		
114	Chimney Fire			4441	Power/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire			520	Water Problem, other		
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup	2	2
311	Medical Assist, Assist EMS			611	Dispatched, Canceled enroute	2	2
3001	EMS Incident, No Response	3	3	651	Smoke Scare, Odor of Smoke		
321	EMS Incident, Except MVA			700	False Call, False Alarm, Other		
322	MVA w/ Injury	2	2	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction		
324	MVA w/out Injuries			745	Alarm Activation - Unintentional	2	2
350	Rescue/Extrication, other			746	CO Alarm Activation, No CO	3	3
355	Confined Space Rescue			800	Severe Weather, other		
412	Gas Leak (NG or LPG)	1	1	813	Windstorm Assessment		
4121	Gas Leak, no leak found						

424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				TOTAL	18	18

Report of the Chief

January 2024



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
January	6	9	52
YTD Totals	6	9	52
Non Department 35 Training	3		15

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	1/8/2024	OSHA Day 1	2	8	16
	1/11/2024	Fire Police Meeting	3	5	15
	1/15/2024	Monthly Meeting & Annual Meeting		10	
	1/22/2024	Quarterly Truck Checks	2	8	16
	1/29/2024	OSHA Day 2	2	10	20