

# Village of Port Dickinson Monthly Board Meeting September 10, 2024

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Michael Cashman</b>
		<b>James DeGennaro</b>
		<b>Rob Moss</b>
	<b>Attorney</b>	<b>Nate VanWhy</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>
 <b>Absent:</b>	 <b>Trustee</b>	 <b>Rob Warholic</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

**PUBLIC HEARING:** None

**PUBLIC COMMENT:**

Sandra Wood asked when Rochelle Rd will be completed. Mayor Burke responded that it should be sometime in October. If it is too late for paving, it will be patched and then paved early in the Spring.

Sandra Wood asked for clarification of the proposed Local Law. Attorney VanWhy responded that the changes will ensure that each peddler/solicitor has provided adequate ID to the Village and will wear their company ID around their neck so that residents can easily identify them.

**APPROVAL OF MINUTES:**

Motion by Trustee DeGennaro, seconded by Trustee Moss, for a resolution to approve the August 20, 2024 minutes.

AYE    TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY    NONE

**TREASURER'S REPORT:**

**AUDIT AND PAYMENT OF CLAIMS: Abstract #6 (2024-2025)**

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$35894.21, Abstract of Unaudited Vouchers for the Water Fund for \$23687.02 and for the Sewer Fund for 5080.06

AYE    TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY    NONE

**AUDIT AND PAYMENT OF CLAIMS: Abstract #7 (2024-2025)**

Motion by Trustee Cashman, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$5298.72, Abstract of Unaudited Vouchers for the Water Fund for \$13057.074, Abstract of Unaudited Vouchers for the Sewer Fund for \$9668.99

AYE    TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY    NONE

**COMMUNICATIONS:**

- None

**TRUSTEE-COMMISSIONER REPORTS:**

**Administration/Community Association** – Rob Warholc, Trustee  
*Absent.*

**Planning** – meeting 9/10/24 6:30 PM, regarding area variance application for 9 Beacon St.

**Public Works** – Michael Cashman, Trustee  
*Keeping up with mowing, yard waste and Park maintenance. Rochelle Rd. water main replacement is underway.*

**Public Safety** – James DeGennaro, Trustee  
*Police: Report attached*

*Fire: Report attached*

*Code Enforcement: Report attached*

**Parks, Water & Sewer** – Robert Moss, Trustee  
*Water/Sewer:*

*73 accounts - \$21,964.00 in arrears. Shutoff notices will be mailed 9/24/24. Shutoffs will be done 10/10/24.*

*Park: Sprinkling lime in rest rooms has helped issues.*

**Zoning Board of Appeals:** meeting 9/10/24 6:30 PM, regarding area variance application for 9 Beacon St.

**RESOLUTIONS:**

1. Motion by Trustee Moss, seconded by Trustee DeGennaro, to set a Public Hearing on October 8, 2024 at 6:00PM on Proposed Local Law 6-2024, A Local Law amending Chapter 43 of the Village Code regarding Peddling and Soliciting Permits  
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**OLD BUSINESS:**

1. Mayor Burke requested Trustees consider discussion regarding how many dogs could be kept on each property. Town of Chenango allows 3. The Town of Dickinson allows 2 but they are in the process of updated their regulations.

**NEW BUSINESS:**

1. Mayor Burke requests that Trustees consider regulating the height of fences. 6' is normal, 7' would allow for space at the bottom and top.
2. The County Auction is upcoming if there any items to be disposed of.

Motion by Trustee Moss, seconded by Trustee DeGennaro to adjourn at 6:15pm  
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk



**VILLAGE OF PORT DICKINSON  
LOCAL LAW NO. 6 OF 2024**

**A LOCAL LAW AMENDING CHAPTER 43 OF THE VILLAGE CODE  
REGARDING PEDDLING AND SOLICITING PERMITS**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

**Section 1.** Section 43-2 of the Village Code entitled “Permit required” shall be amended by adding the following:

“All solicitors must display a photo identification from any company or organization they are representing.”

**Section 2.** Section 43-3.A. of the Village Code entitled “Application for permit” shall be amended as follows:

- (1) Remains the same.
- (2) A physical description of the applicant and all persons to be covered by the permit setting forth each person’s age, height, weight and color of hair and eyes, which is to be used for identification purposes only.
- (3) Remains the same.
- (4) Remains the same.
- (5) Remains the same.
- (6) A statement as to whether the applicant and all persons to be covered by the permit have been arrested or convicted of any crime or misdemeanor and, if so, the date, location and nature of said incident.
- (7) Remains the same.
- (8) Remains the same.

**Section 3.** Section 43-3.B. of the Village Code entitled “Application for permit” shall be amended as follows:

The applicant, at the time of executing such application, shall also submit identification, reasonably satisfactory to the Village of Port Dickinson, which shall contain a sample of the signatures for the applicant and all persons to be covered by the permit, and photo identification for all persons to be covered by the permit.

**Section 4.** Section 43-5 of the Village Code entitled “Fee” shall be amended as follows:

The fee for a peddler’s or solicitor’s permit shall be \$25 per day for each person to be covered by the permit.

**Section 5.** Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

**Section 6.** Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

**Section 7.** Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Village Water Consumption for : Aug-24

Read dates:	Binghamton meter	Fenton Large	Fenton Small
9/3/2024	6366	39290976	8623923
7/31/2024	6458	39032418	8500166
Usage	92	258558	123757

Total cubic ft: 382407

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Read dates:	Town of Fenton Sewer Readings
9/3/2024	54869400
7/31/2024	54800500

Total 68900 cu. ft.

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Read dates: Wayne Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
9/3/2024	7249	20387	18322
7/31/2024	7225	20326	18313
Totals	24	61	9

Total hrs. 94



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>August</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2024</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>09/03/2024</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:77 (75)**

Med calls-5

PDFD-1

Assistance rendered-3

Larceny-1

Domestic-4

Check welfare-10

Mental health-3

MVAPD-1

Building checks-5

Civil matters-3

Warrant-1

Disputes-2

Criminal mischief-1

Suspicious-7

DV-2

Persons annoying-4

OOP-1

Forgery/fraud-1

Disturbances-2

Vehicle abandoned-1

Encon related-1

Open door/window-1

**Parking tickets issued-3**

**Miscellaneous-14** *\*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

**491 start mileage:22,515**

**Ending mileage 24,111**

**Total:1596**

**492 start mileage: 79541**

**Ending mileage 81613**

**Total:2072**

**Report of the Chief**  
**August 2024**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
August	6	6.25	30
YTD Totals	53	6.75	326
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	8/5/2024	Driver Training	2	4	8
	8/12/2024	Monthly Meeting		10	0
	8/19/2024	Station Maintenance	2	5	10
	8/26/2024	E35 Pump Operations	2	6	12

**Report of the CHIEF**  
**August 2024**



ALARMS		RESPONSE		TIMES	
Fire	6	Avg Members Response (F)	2.33	Med Avg	0.25
EMS	4	Avg Alarm to Response	4.00	0700-1500	7
Standby		Avg Alarm to Arrival	8.80	1500-2300	3
<b>Total</b>	<b>10</b>	Total Time in Service (hh:mm)	2:45	2300-0700	0
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	4	Fire Loss	
Received	1	Town of Dickinson	1	\$100,000	Annua l
Engine 94		Town of Fenton	5	Property Saved	
No Tone	1	Town of Chenango		\$ 250,000	Annua l
		Town of Kirkwood			
		City of Binghamton			



## Alarms

		Other			
		<b>CASUALTIES</b>		<b>YTD</b>	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		9	440	Electrical/Wiring Problem		
114	Chimney Fire			444	Power Line Down		1
131	Passenger Vehicle fire		1	4441	Phone/Cable Line Down		2
142	Brush Fire	1	3	445	Arcing electrical equipment		1
150	Outside Rubbish Fire			520	Water Problem, other		1
212	Overpressure Steam Boiler			550	Public Service Assistance		
311	Medical Assist, Assist EMS			571	Standby/Moveup		3
3001	EMS Incident, No Response	3	41	611	Dispatched, Canceled enroute		14
321	EMS Incident, Except MVA	1	17	651	Smoke Scare, Odor of Smoke		3
322	MVA w/ Injury		4	700	False Call, False Alarm, Other		1
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries	1	1	735	Alarm Activation - Malfunction		3
350	Rescue/Extrication, other			745	Alarm Activation - Unintentional	3	17
355	Confined Space Rescue			746	CO Alarm Activation, No CO		4
4001	Tree Down, No wires		1	800	Severe Weather, other		2
412	Gas Leak (NG or LPG)		3				
4121	Gas Leak, no leak found	1	5				
424	Carbon Monoxide Incident				<b>TOTAL</b>	10	137

## Village of Port Dickinson

Village Hall, 786 Chenango Street  
Port Dickinson, New York 13901  
Telephone: (607) 771-8233  
Fax: (607) 722-0072




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**John M. Broughton, Code Enforcement Officer**

### MONTHLY REPORT

July/August 2024  
Total Miles Driven :27  
To: **Board of Trustees**

From: **John M. Broughton**  
**Code Enforcement Officer**

*Issued several garbage can warning notices*

*Correspondence with Court/Village Atty for 758 Chenango St. They will be issuing a warrant for his failure to appear for arraignment*

*Issued 2, new building permits, follow up on several ongoing construction projects including Abbey Office Building*

*Took 4 hours of on-line training for yearly in service requirements*

*Several site visits to 19 Bromley Ave to check on any progress that was made based on our in court meeting that must be completed by October 2024, no progress has been made*

*Issued peeling paint violation to 28 Kirkwood Ave*

*Phone call with property manager of 740 Chenango St for some debris stored out back, debris was cleaned up*

*Several follow up site visits to 789 Chenango St to check on the progress of the varmint infestation, 10-12 have been humanely trapped and relocated and the residents are continuing to keep the traps out in case there are more on site,*

*Issued unsanitary pool violation in July to 24 River St, although the pool cover in covering most of the pool surface there are still some openings around the edges and unsure if the water is treated properly. Will be issuing an appearance ticket to court*

*Issued unregistered vehicle and peeling paint to 1 Phelps St, owners would not sign for the certified mail so the police department served personally.*

*Issued sidewalk violation to 32 Phelps St, owners state they will be having the sidewalk paved around when Rochelle Rd will be done, also spoke with owner of 34 and 36 Kirkwood Ave who are also going to be having the sidewalks paved*

*Issued violation to 23 Old State Rd for parking on grass in front of dwelling, several checks after the notice was sent and it appears they are not parking on grass anymore*

*Issued sidewalk violation to 37 Rochelle Rd, owner had contractor remove old sidewalk and pour new sidewalk*

*Issued several grass cutting violations and all properties complied*