

**Village of Port Dickinson
Monthly Board Meeting
October 8, 2024**

Officers Present:

Mayor
Trustees

Kevin M. Burke
Michael Cashman
James DeGennaro
Rob Moss
Rob Warholc
Nate VanWhy
Susan Fox
Sandra Reifler

Attorney
Clerk
Treasurer

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

PUBLIC HEARING:

Proposed Local Law 6-2024, A LOCAL LAW AMENDING CHAPTER 43 OF THE VILLAGE CODE REGARDING PEDDLING AND SOLICITING PERMITS

Motion by Trustee Cashman, seconded by Trustee DeGennaro, for a resolution to close the Public Hearing

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Motion by Trustee Moss, seconded by Trustee DeGennaro, for a resolution to approve the September 10, 2024 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

TREASURER'S REPORT: Sales tax revenues are over projections.**AUDIT AND PAYMENT OF CLAIMS: Abstract #8 (2024-2025)**

Motion by Trustee Moss, seconded by Trustee Warholc, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$35,894.21, Abstract of Unaudited Vouchers for the Water Fund for \$3,973.87 and for the Sewer Fund for \$1,295.25

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

AUDIT AND PAYMENT OF CLAIMS: Abstract #9 (2024-2025)

Motion by Trustee Moss, seconded by Trustee Warholc, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$51,351.92, Abstract of Unaudited Vouchers for the Water Fund for \$20,860.47, Abstract of Unaudited Vouchers for the Sewer Fund for \$66,782.56

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

COMMUNICATIONS:

- Certificate of Liability Insurance received for Hulbert Engineering & Land Surveying
- Certificate of Liability Insurance received for Sunco Holding Corp d/b/a U-Save Towing & Sonny Manny's Auto

TRUSTEE-COMMISSIONER REPORTS:**Administration/Community Association** – Rob Warholic, Trustee

The NYSEG bill for Village Hall was very high. Employees and volunteers are requested to make sure air conditioners are shut off when their areas are not in use.

Planning – meeting 10/29/24 6:30 PM, regarding Site Plan Review for 796 Chenango St.

Public Works – Michael Cashman, Trustee

Part-time, Jim Deraco has resigned effective 10/18/24. Started paving of cuts on Rochelle. Street will be milled and paved in the Spring.

Public Safety – James DeGennaro, Trustee

Police: Report attached

Fire: Report attached

Code Enforcement: Report attached

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer:

Shutoffs will be done 10/10/24. \$3,596.89 in arrears.

Park: Trail is paved, edges will be filled. Water line is complete on Rochelle Rd. Lead pipe inventory is almost complete.

Zoning Board of Appeals: none

RESOLUTIONS:

1. Motion by Trustee Warholic, seconded by Trustee DeGennaro, for a Resolution approving Local Law 6-2024: At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 8th day of October, 2024, the following resolution was offered and seconded:

WHEREAS, notice was given that the Village Board will hold a public hearing on October 8, 2024 at 6:00 p.m. for Local Law No. 6 of the year 2024 entitled “A LOCAL LAW AMENDING CHAPTER 43 OF THE VILLAGE CODE REGARDING PEDDLING AND SOLICITING PERMITS”; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk’s signboard; and

WHEREAS, said public hearing was duly held on the 8th day of October, 2024 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 6 of 2024 entitled “A LOCAL LAW AMENDING CHAPTER 43 OF THE VILLAGE CODE REGARDING PEDDLING AND SOLICITING PERMITS” a copy of which is attached hereto and made a part hereof; and it is further

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

RESOLVED that this resolution will take effect immediately upon filing with the Department of State.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

OLD BUSINESS:

1. Mayor Burke requested Trustees consider discussion regarding how many dogs could be kept on each property. Town of Chenango allows 3. The Town of Dickinson allows 2 but they are in the process of updated their regulations. Attorney VanWhy will discuss the Town of Dickinson law with the Town Attorney.
2. Mayor Burke requested that the Board consider height of fencing. The Village Code does not require a building permit. Board members and Village Attorney will review and discuss at next meeting.

NEW BUSINESS:

1. Mayor Burke discussed the possibility of an electronic/digital sign for Village Hall. Village Attorney to discuss with Code Officer to review Village Code requirements.

Motion by Trustee Cashman, seconded by Trustee Moss to adjourn at 6:35pm

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
 NAY NONE

Respectfully submitted,
 Susan E. Fox, Village Clerk

**VILLAGE OF PORT DICKINSON
LOCAL LAW NO. 6 OF 2024**

**A LOCAL LAW AMENDING CHAPTER 43 OF THE VILLAGE CODE
REGARDING PEDDLING AND SOLICITING PERMITS**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

Section 1. Section 43-2 of the Village Code entitled “Permit required” shall be amended by adding the following:

“All solicitors must display a photo identification from any company or organization they are representing.”

Section 2. Section 43-3.A. of the Village Code entitled “Application for permit” shall be amended as follows:

- (1) Remains the same.
- (2) A physical description of the applicant and all persons to be covered by the permit setting forth each person’s age, height, weight and color of hair and eyes, which is to be used for identification purposes only.
- (3) Remains the same.
- (4) Remains the same.
- (5) Remains the same.
- (6) A statement as to whether the applicant and all persons to be covered by the permit have been arrested or convicted of any crime or misdemeanor and, if so, the date, location and nature of said incident.
- (7) Remains the same.
- (8) Remains the same.

Section 3. Section 43-3.B. of the Village Code entitled “Application for permit” shall be amended as follows:

The applicant, at the time of executing such application, shall also submit identification, reasonably satisfactory to the Village of Port Dickinson, which shall contain a sample of the signatures for the applicant and all persons to be covered by the permit, and photo identification for all persons to be covered by the permit.

Section 4. Section 43-5 of the Village Code entitled “Fee” shall be amended as follows:

The fee for a peddler’s or solicitor’s permit shall be \$25 per day for each person to be covered by the permit.

Section 5. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 6. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

Section 7. Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Village Water Consumption for : Sep-24

Read dates:	Binghamton meter	Fenton Large	Fenton Small
9/30/2024	13473	39510251	8721050
9/3/2024	6366	39290976	8623923
Usage	7107	219275	97127

Total cubic ft: 323509

Read dates:	Town of Fenton Sewer Readings
9/30/2024	54920200
9/3/2024	54869400

Total 50800 cu. ft.

Read dates:	Wayne Ave.	sewer station readings (hours):		
	Pump1	Pump 2	Pump 3	
9/30/2024	7268	20406	18340	
9/3/2024	7249	20387	18322	
Totals	19	19	18	

Total hrs. 56



The Village of Port Dickinson
Department of Police
Scot McDonald, Chief of Police

Police Department Monthly Report

Report Month:	September	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2024	Chief:	Scot McDonald
Report Date:	10/03/2024	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:65 (77)

Med calls-5

PDFD-1

sex related incident-1

Assistance rendered-3

Open door/window-1

Larceny-1

Traffic stops-8

Domestic-1

Check welfare-4

Mental health-3

MVAPD-2

Building checks-1

Civil matters-2

Harassment-1

Disputes-3

Encon related-2

Suspicious-9

DV-2

Persons annoying-2

Parking tickets issued-3

Miscellaneous-11 **Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

491 start mileage:24,111

Ending mileage 25,088

Total:977

492 start mileage: 81613

Ending mileage 82176

Total:563

Report of the Chief
September 2024



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
September	4	6	24
YTD Totals	57	6.4	350
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	9/9/2024	Monthly Meeting		6	0
	9/23/2024	CO & Gas Emergencies	2	5	10
	9/30/2024	Quarterly Truck Checks	2	7	14

Report of the
CHIEF
September 2024



Alarms

ALARMS		RESPONSE		TIMES	
Fire	5	Avg Members Response (F)	2.4	Med Avg	0.2
EMS	5	Avg Alarm to Response	2.83	0700-1500	5
Standby		Avg Alarm to Arrival	5.16	1500-2300	4
Total	10	Total Time in Service (hh:mm)	2:45	2300-0700	1
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	1	Village of Port Dickinson	9	Fire Loss	
Received	1	Town of Dickinson		\$100,000	Annua l
Engine 94		Town of Fenton	1	Property Saved	
No Tone		Town of Chenango		\$ 250,000	Annua l
		Town of Kirkwood			
		City of Binghamton			
		Othe r			

		CASUALTIES		YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		9	440	Electrical/Wiring Problem		
114	Chimney Fire			444	Power Line Down		1
131	Passenger Vehicle fire	1	2	4441	Phone/Cable Line Down	1	3
142	Brush Fire		3	445	Arcing electrical equipment		1
150	Outside Rubbish Fire			520	Water Problem, other		1
212	Overpressure Steam Boiler			550	Public Service Assistance		
311	Medical Assist, Assist EMS	1	1	571	Standby/Moveup		3
3001	EMS Incident, No Response	4	46	611	Dispatched, Canceled enroute	1	15
321	EMS Incident, Except MVA	1	18	651	Smoke Scare, Odor of Smoke		3
322	MVA w/ Injury		4	700	False Call, False Alarm, Other		1
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries		1	735	Alarm Activation - Malfunction		3
350	Rescue/Extrication, other			745	Alarm Activation - Unintentional		17
355	Confined Space Rescue			746	CO Alarm Activation, No CO	1	5
4001	Tree Down, No wires		1	800	Severe Weather, other		2
412	Gas Leak (NG or LPG)		3				
4121	Gas Leak, no leak found		5				
424	Carbon Monoxide Incident				TOTAL	10	148

