

VILLAGE OF PORT DICKINSON
Village Board Meeting Agenda
May 13, 2025
5:00 pm
Port Dickinson Village Hall

Please take a moment to ensure that your cellphones are OFF or SILENCED.

CALL TO ORDER

PUBLIC HEARING: None

APPROVAL OF MINUTES: April 22, 2025 meeting

PUBLIC PARTICIPATION:

TREASURER’S REPORT:

AUDIT & PAYMENT OF CLAIMS #20 (2024-2025)

- 1. Abstract of Unaudited vouchers for the General Fund for \$90,963.27
- 2. Abstract of Unaudited vouchers for the Water Fund for \$11,857.43
- 3. Abstract of Unaudited vouchers for the Sewer Fund for \$1,006.01

COMMUNICATIONS:

- 1. Certificate of Liability Insurance received for Johnsons Pools & Spas

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholic, Trustee

Public Works – Michael Cashman, Trustee

Planning – none

Public Safety – James DeGennaro, Trustee

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer: bills were mailed 5/1/25 – due 5/31/25

Parks:

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

- 1. Resolution revising the purchasing policy – Purchase Contracts \$20,000 or above and Public Works Contracts \$35,000 or above need to go to competitive bid
- 2. Resolution authorizing the Mayor to sign the Tax Collector’s Warrant.

3. Resolution awarding the Self Help Bid
4. Resolution authorizing the Mayor to sign an agreement with Empire Access for internet, phones and TV at Village Hall for \$290/month beginning as soon as service becomes available for a period of 60 months once service is established.
5. Resolution authorizing the hiring of Marco Mancini, pending background investigation, as a part-time Police Officer at a salary of \$23/hr, increasing to \$25/hr as of June 1, 2025.

NEW BUSINESS/DISCUSSION:

ADJOURNMENT

Village Water Consumption for : Apr. 25

Read dates:	Binghamton meter	Fenton Large	Fenton Small
5/1/2025	208829	41353423	9442533
3/31/2025	53551	41229351	9335889
Usage	155278	124072	106644
Total cubic ft:	385994		

Read dates:	Town of Fenton Sewer Readings
5/1/2025	55179700
3/31/2025	55143900
Total	35800 cu. ft.

Read dates:	Wayne Ave.	sewer station readings (hours):		
		Pump1	Pump 2	Pump 3
5/1/2025		7454	20599	18523
3/31/2025		7426	20569	18495
Totals		28	30	28
Total hrs.	86			



The Village of Port Dickinson
 Department of Police
 Scot McDonald, Chief of Police

Police Department Monthly Report

Report Month:	April	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2025	Chief:	Scot McDonald
Report Date:	05/08/2025	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:72 (111)

- Med calls-5
- Trespass-1
- Assistance rendered-3
- Civil matters-2
- Domestic-5
- Check welfare-8
- Mental health-3
- MVAPD-2
- Vehicle repo-1
- Building checks-2
- Person's annoying-5
- Dispute-5
- DV-1
- Suspicious-7
- Traffic stop-6
- Forgery/fraud-2
- Missing/runaway-1
- Death investigation-1
- Shots fired-1
- Abandoned vehicle-1

Parking tickets issued-1

Miscellaneous-10 *Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

491 start mileage:30,638
Ending mileage 30,802
Total:164

492 start mileage: 86,481
Ending mileage 88,404
Total:1923

**Report of the
CHIEF
April 2025**



Alarms

ALARMS		RESPONSE		TIMES	
Fire	8	Avg Members Response (F)	3.13	Med Avg	1
EMS	5	Avg Alarm to Response	2.50	0700-1500	7
Error		Avg Alarm to Arrival	4.33	1500-2300	5
Total	13	Total Time in Service (hh:mm)	4:00	2300-0700	1
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	7	Village of Port Dickinson	4	<u>Fire Loss</u>	
Received		Town of Dickinson	3		
Engine 94		Town of Fenton	5	<u>Property Saved</u>	
No Tone		Town of Chenango			
		Town of Kirkwood	1	<u>Fire Loss YTD</u>	-
		City of Binghamton		\$146,000	\$56,000
		Other		<u>Property Saved YTD</u>	
				\$351,000	
CASUALTIES				YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	1	6	444	Power Line Down	2	2
114	Chimney Fire			4441	Phone/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire		1	520	Water Problem, other		2
150	Outside Rubbish Fire			550	Public Service Assistance		1
212	Overpressure Steam Boiler			571	Standby/Moveup	1	4
311	Medical Assist, Assist EMS		5	611	Dispatched, Canceled enroute	1	1
3001	EMS Incident, No Response	2	23	651	Smoke Scare, Odor of Smoke		
321	EMS Incident, Except MVA	1	5	700	False Call, False Alarm, Other		1
322	MVA w/ Injury		2	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction		
324	MVA w/out Injuries			745	Alarm Activation - Unintentional	1	11
350	Rescue/Extrication, other			746	CO Alarm Activation, No CO		2

355	Confined Space Rescue			800	Severe Weather, other	2	2
412	Gas Leak (NG or LPG)			813	Windstorm Assessment		
4121	Gas Leak, no leak found		4				
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				TOTAL	11	72

**Report of the Chief
April 2025**



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
April	6	5.75	30
YTD Totals	30	6.58	198
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	4/7/2025	Driver Training	2	6	12
	4/14/2025	Monthly Meeting		8	0
	4/21/2025	Hydrant Operations	2	5	10
	4/28/2025	Annual Hose Testing - Rack	2	4	8