

Planning board
VILLAGE OF PORT DICKINSON

Date: January 08, 2025

Meeting Called to Order at 6:30 p.m.

Roll Call Attendance – Present:

ZBA	Eric Backlund, Chair	_____	Planning	Patrick Doyle	_____
ZBA	James Brady	_____	Planning	Vince Lomonaco	__X__
ZBA	Roger Shaller	_____	Planning	Ed Corcoran	__X__
ZBA	Joseph Griswold	_____	Planning	Stefanie Kermidas	__X__
ZBA	David Robertson	_____	Planning	David Robertson	__X__
			Planning	Peter Dionne, Chair	__X__
	Village Clerk		Susan Fox	__X__	
	Village Attorney		Brady Beagel	__X__	

CHAIRPERSON:

- 1) Welcome to the Village of Port Dickinson Planning Board Meeting.
- 2) The purpose of tonight’s meeting is to provide an opinion to the Village Board on the proposed change to the Village Code on Electronic signs.
- 3) First, some housekeeping:
 - a. Please note the location of emergency exits and restrooms
 - b. Please silence our mobile devices
- 4) Meeting Agenda:
 - a. The planning board will converse and deliberate and then render an opinion on the proposed change to the village code.
- 5) This is a public meeting, number of people from the public in attendance: 0.

The following are entered into the minutes:

- () Application for Site Plan review submitted by Applicant
- () Site submitted by Applicant
- () Affidavit of Publication in official newspaper
- () Affidavit of Posting by the Village Clerk
- () Affidavit of Mailing the notice of the hearing to neighboring property owners
- () Short EAF filed by the Applicant
- () General Municipal Law Section 239 recommendation from Broome County Planning and Economic Development Department
- () Correspondence received from _____
- (X) Other: document - Proposed change to Village of Port Dickinson Local Law No. (TBD) of 2025 titled “A LOCAL LAW AMENDING CHAPTER 65 OF THE THE VILLAGE CODE REGARDING DIGITAL MESSAGE SIGNS”

1. First order of business:

Approval of planning board minutes from October 28, 2024, planning board meeting.
Motion to approve the minutes requested by: Vince Lomonaco
Motion seconded by: Ed Corcoran

Roll Call to approve minutes: all present members approved
Meeting minutes accepted.

2. Second Order of business:

- Proposed change to village code section 65-17 titled “Billboards and display signs”
- The village is pursuing the installation of a digital message sign to inform residents on village matters, such as meetings, maintenance work and village events.
- The current village code section 65-17 does not allow for such a sign in the village.
- The village board is proposing amending the local law to allow digital message signs on Village and Chenango Valley Central School District properties.
- The planning board has been asked to provide an opinion to the village board on the proposed amendment to section 65-17.
- The planning board reviewed and discussed the proposed changes. Discussion points included:
 - Location of all village owned property
 - Size of potential digital signs,
 - Applicability of restrictions currently stated in section 65-17 apply to the proposed section E
 - Possible need to have a process to lease/provide sign space to non village messages.
- The planning discussed any changes to the proposed amendment,
 - No changes to proposed amending text were identified.

Motion to provide opinion to approve proposed amendment “as is” to the village board was requested by: David Robertson

Motion seconded by: Vince Lomonaco

Roll Call to approve motion: all planning members present approved motion.

Motion approved.

3. Close of meeting at 6:48pm

Motion to close meeting was requested by: Ed Corcoran

Motion seconded by: Vince Lomonaco

Roll Call to approve motion: all planning members present approved motion.

Meeting ended at 6:48pm

Submitted by

Peter Dionne

Village of Port Dickinson Planning Board Chair