

**Village of Port Dickinson  
Monthly Board Meeting  
August 12, 2025**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>James DeGennaro</b>
		<b>Michael Cashman</b>
		<b>Rob Moss</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Attorney</b>	<b>Nathan VanWhy</b>

<b>Absent:</b>	<b>Trustees</b>	<b>Robert Warholc</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

**PUBLIC HEARING:**

None

**PUBLIC COMMENT:**

- Art Grace, 4 Phelps St, reported several properties that he felt were in disrepair. He was requested to meet with CO Broughton immediately following the meeting. CO Broughton responded that all properties had been issued violations and he had met with all property owners regarding steps to remedy. Reported that there seems to be excessive noise from Binghamton PreCast during production. BO Broughton reported that they are close to opening their new production plant and noise should be reduced.
- Bob Townsend, Chenango St, requested information on high water bills and increased O & M charges. He was informed that the Binghamton-JC Sewage Treatment Plant requires the Village to pay sewage fees on all metered water use. The increased O&M charges were explained in a letter to all homeowners.

**APPROVAL OF MINUTES:**

Motion by Trustee Cashman, seconded by Trustee Moss, to approve the August 12, 2025 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

**TREASURER'S REPORT:** Absent

**AUDIT & PAYMENT OF CLAIMS #6 (2025-2026)**

1. Abstract of Unaudited vouchers numbered 2-8, 10-14, 16 for the General Fund for \$98,147.23
2. Abstract of Unaudited vouchers numbered 1, 4, 9, 15, 18-20 for the Water Fund for \$14,807.59
3. Abstract of Unaudited vouchers number 16-17 for the Sewer Fund for \$2,149.40

Motion by Trustee Moss, seconded by Trustee Cashman to pay above claims

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

**AUDIT & PAYMENT OF CLAIMS #7 (2025-2026)**

1. Abstract of Unaudited vouchers numbered 1, 4-17, 20-23 for the General Fund for \$52,130.90
2. Abstract of Unaudited vouchers numbered 2, 4, 9, 18-19 for the Water Fund for \$35,319.32
3. Abstract of Unaudited vouchers number 3, 12 for the Sewer Fund for \$1,295.98

Motion by Trustee Moss, seconded by Trustee Cashman to pay above claims

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

**COMMUNICATIONS:****TRUSTEE-COMMISSIONER REPORTS:**

Administration/Community Association – Robert Warholic, Trustee

*Absent*

Public Works – Michael Cashman, Trustee

Ongoing mowing, street maintenance, resolving water buildup on Rochelle Rd.

Planning – *none*

Public Safety – James DeGennaro, Trustee

*Reports attached*

Parks, Water & Sewer – Robert Moss, Trustee

*Water/Sewer – arrears as of 9/10/25 are \$23,228.69. Shutoff notices will be mailed on 9/24/25.*

*Valves have been replaced on Chenango St.*

Zoning Board of Appeals – none

**RESOLUTIONS:**

1. Motion by Trustee DeGennaro, seconded by Trustee Moss, approving the hiring of John V. Chapman as a part-time Police Officer effective 9/10/25 at a salary of \$25/hr.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

2. Motion by Trustee DeGennaro, seconded by Trustee Cashman, declaring 2018 Chevrolet Tahoe (VIN #1GNLCDEC8JR146701) as surplus and approving listing it for auction.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

**OLD BUSINESS:**

- The Treasurer will identify Capital Reserve Funds to be re-established.
- New Code review is to be completed by 9/30/25
- Mayor Burke, Attorney VanWhy and Clerk Fox met with Town of Fenton officials and their attorney regarding alleged water overpayments, water rates and sewer rates.

- Mayor Burke reported that Community Development Block Grants are still on hold at the Federal level although there is still some NYS money available for infrastructure projects. He will be following up with the Village Engineer and Thoma grant writers.

**NEW BUSINESS:**

Motion by Trustee Cashman, seconded by Trustee DeGennaro to adjourn at 6:20 pm

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

## Village of Port Dickinson

Village Hall, 786 Chenango Street

Port Dickinson, New York 13901

Telephone: (607) 771-8233

Fax: (607) 722-0072

### John M. Broughton, Code Enforcement Officer

#### MONTHLY REPORT

August 2025

To: **Board of Trustees**

From: **John M. Broughton**  
**Code Enforcement Officer**

*Issued violation to 740 Chenango St for garbage cans*

*Issued violation to 668 Chenango St for garbage cans*

*In court for 11 Grant St, owner is awaiting estimates from contractors for roofing and siding, due back in court in September*

*In court for 19 Bromley, owner has completed most everything on the main house and awaiting an engineer report for garage*

*Performed numerous site inspections and issued building permits for roofing due to 7/3/25 storm.*

*3 Newton garage has been torn down, owner will be working on the other property maintenance violations prior to selling the home*

*Issued Unregistered vehicle and paint violations to 1 Phelps St. Owner has provided valid registration documents for the vehicles. Appearance ticket issued for the painting. Owner was in court and is due back in September*

*Issued violation to 28 Kirkwood Ave for unregistered vehicles and paint, owner provided proper registration for vehicles.*

*Issued violation to 3 River t for excessive weeds and debris*

*Issued violation to 711 Chenango St for excessive weeds*

*Issued violation to 688 Chenango St for excessive weeds*

*In court for 24 River St for unsanitary pool, owner requested an adjournment until September*

Village Water Consumption for : Aug-25

Read dates:	Binghamton meter	Fenton Large	Fenton Small
9/2/2025	240614	42435975	9866045
7/30/2025	225374	42136700	9751567
Usage	15240	299275	114478
Total cubic ft:	428993		

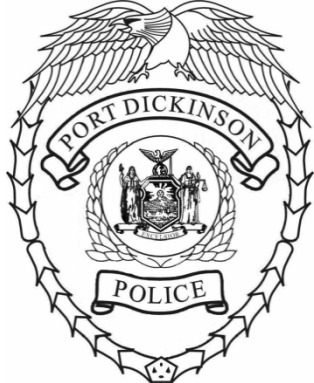
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Read dates:	Town of Fenton Sewer Readings
9/2/2025	55344800
7/30/2025	55324300

Total 20500 cu. ft.

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Read dates:	Wayne Ave.	sewer station readings (hours):		
	Pump1	Pump 2	Pump 3	
9/2/2025	7573	20749	18623	
7/30/2025	7539	20718	18597	
Totals	34	31	26	
Total hrs.	91			



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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Police Department Monthly Report

Report Month:	<b>August</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2025</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>09/04/2025</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:68 (81)**

Med calls-7	Court warrant -2
Building check-1	Criminal mischief-1
Assistance rendered-8	Disputes-1
Encon related-1	Distrubance-1
Domestic-2	Forgery/fraud-2
Mental health-1	Larcency-1
MVAPD-2	
MVA/injury-1	
Noise-1	
Check welfare-9	
Missing/run away-1	
Civil matter-2	
Suspicious-3	
Traffic stop-2	

**Parking tickets issued-2**

**Miscellaneous-17** \*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

**491 start mileage:33,343**  
**Ending mileage 36,784**  
**Total:3441**

**492 start mileage: 89276**  
**Ending mileage 89482**  
**Total: 206 old vehicle**

**New 492: Start mileage: 298**  
**Ending : 536**  
**Total: 238**

**Report of the  
CHIEF**

ALARMS		RESPONSE		TIMES	
Fire	4	Avg Members Response (F)	4	Med Avg	-

August 2025



## Alarms

EMS	4	Avg Alarm to Response	7.00	0700-1500	
Error	1	Avg Alarm to Arrival	8.00	1500-2300	
<b>Total</b>	<b>9</b>	<b>Total Time in Service (hh:mm)</b>	<b>2:30</b>	<b>2300-0700</b>	
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	2	Village of Port Dickinson	5	<u>Fire Loss</u>	
Received	1	Town of Dickinson	2		
Engine 94		Town of Fenton	2	<u>Property Saved</u>	
No Tone	1	Town of Chenango			
		Town of Kirkwood		<u>Fire Loss YTD</u>	-
		City of Binghamton		\$146,000	\$56,
		Other		<u>Property Saved YTD</u>	
				\$351,000	
CASUALTIES				YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		6	444	Power Line Down		
114	Chimney Fire			4441	Phone/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire		1	520	Water Problem, other		
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup		
311	Medical Assist, Assist EMS		6	611	Dispatched, Canceled enroute		
3001	EMS Incident, No Response	4	42	651	Smoke Scare, Odor of Smoke		
321	EMS Incident, Except MVA		10	700	False Call, False Alarm, Other	1	
322	MVA w/ Injury	1	4	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction	1	
324	MVA w/out Injuries			745	Alarm Activation - Unintentional	1	
350	Rescue/Extrication, other			746	CO Alarm Activation, No CO	1	
355	Confined Space Rescue			800	Severe Weather, other		
412	Gas Leak (NG or LPG)			813	Windstorm Assessment		
4121	Gas Leak, no leak found		5				
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				<b>TOTAL</b>	9	

Report of the Chief

August 2025



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
August	6	7.75	44
YTD Totals	59	7.71	364
Non Department 35 Training	200		200

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	8/4/2025	Pump Operations - Engine	2	7	14
	8/11/2025	Monthly Meeting		9	0
	8/18/2025	Ground Ladders and PT Pump Ops	2	8	16
	8/25/2025	Extrication Tool/Rescue Tool Ops	2	7	14