

**Village of Port Dickinson
Monthly Board Meeting
November 11, 2025**

Officers Present:	Mayor	Kevin M. Burke
	Trustees	James DeGennaro
		Michael Cashman
		Rob Moss
	Treasurer	Sandra Reifler
	Attorney	Nathan VanWhy

Absent:	Clerk	Susan Fox
	Trustee	Robert Warholc

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

PUBLIC HEARING:

None

PUBLIC COMMENT:

- Sandra Wood requested information regarding the property behind her home. She has to have some trees removed and the contractor wants to leave the trees on the property behind her as there is no way to get the trees from behind her home to the street. She was advised to call the property owner, Joe Verrastro.

APPROVAL OF MINUTES:

Motion by Trustee Cashman, seconded by Trustee Moss, to approve the October 14, 2025 minutes.

AYE TRUSTEES CASHMAN, DEGENNARO, MOSS

NAY NONE

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS #10 (2025-2026)

1. Abstract of Unaudited vouchers numbered 1, 3-7, 9-10, 12-16, 18-24 for the General Fund for \$16,774.34

Motion by Trustee DeGennaro, seconded by Trustee Moss to pay above claims

AYE TRUSTEES CASHMAN, DEGENNARO, MOSS

NAY NONE

2. Abstract of Unaudited vouchers numbered 2, 5, 8, 11, 16-17, 25 for the Water Fund for \$6,429.95

Motion by Trustee Moss, seconded by Trustee DeGennaro to pay above claims

AYE TRUSTEES CASHMAN, DEGENNARO, MOSS

NAY NONE

3. Abstract of Unaudited vouchers number 1, 16 for the Sewer Fund for \$922.43

Motion by Trustee Moss, seconded by Trustee DeGennaro to pay above claims
 AYE TRUSTEES CASHMAN, DEGENNARO, MOSS
 NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholc, Trustee
Absent

Public Works – Michael Cashman, Trustee
Leaf pickup is ending. Salter put on one truck

Planning – *none*

Public Safety – James DeGennaro, Trustee
Reports attached

Parks, Water & Sewer – Robert Moss, Trustee
Scott has been finding and repairing leaks. Water purchase is down to 40,000-45,000 cf. per week from over 70,000.

Zoning Board of Appeals – none

RESOLUTIONS:

1. Motion by Trustee Moss, seconded by Trustee DeGennaro, authorizing the Village Clerk to relevy unpaid 2025-2026 taxes to Broome County in the amount of \$12,492.43.
 AYE TRUSTEES CASHMAN, DEGENNARO, MOSS
 NAY NONE

OLD BUSINESS:

NEW BUSINESS:

- Motion by Trustee Moss, seconded by Trustee Cashman, increase to Scott Jokel's salary to \$23.00 per hour effective 11/1/25.
 AYE TRUSTEES CASHMAN, DEGENNARO, MOSS
 NAY NONE
- No parking sign at corner of Kirkwood & Beacon. Complaint about parking in front of crosswalk. Changes to Code Section 60-37 can be incorporated into the new Code.

Motion by Trustee Cashman, seconded by Trustee DeGennaro to adjourn at 6:20 pm
 AYE TRUSTEES CASHMAN, DEGENNARO, MOSS
 NAY NONE

Respectfully submitted,
 Susan E. Fox, Village Clerk

Village Water Consumption for : Oct-25

Read dates:	Binghamton meter	Fenton Large	Fenton Small
10/31/2025	246387	42995210	10052529
9/30/2025	240657	42700454	9958016
Usage	5730	294756	94513

Total cubic ft: 394999

Read dates:	Town of Fenton Sewer Readings
10/31/2025	55397000
9/30/2025	55371400

Total 25600 cu. ft.

Read dates:	Wayne Ave.	sewer station readings (hours):		
	Pump1	Pump 2	Pump 3	
10/31/2025	7617	20796	18672	
9/30/2025	7593	20770	18648	
Totals	24	26	24	

Total hrs. 74

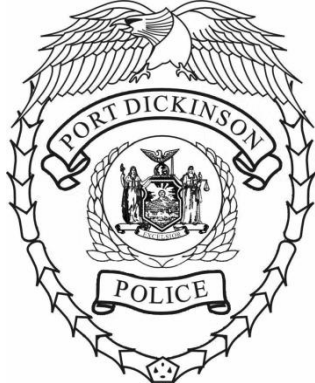
Fenton Small Meter flipped on 10/14/2025 and I calculated the usage. It was at 9,981,166 on 10/07/2025.

$9,981,166 + 18,833 = 9,999,999$

I took the 18,833 and added the 4,624 to equal 23,457 which made the usage for 10/14/2025

Then I added the rest of the weeks in the month.

$9,981,166 + 23,457 + 23,567 + 24,339 = 10,052,529$



The Village of Port Dickinson
Department of Police
Scot McDonald, Chief of Police

Police Department Monthly Report

Report Month:	October	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2025	Chief:	Scot McDonald
Report Date:	11/05/2025	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:78 (76)

Med calls-11
PDFD-4
V&T violations reported-4
Illegal dumping-1
Assistance rendered-4
Domestic-1
Persons annoying-1
MVAPD-5
Forgery/fraud-1
Dispute-1
Check welfare-5
Civil matter-2
Suspicious-5
Traffic stop-7
Disturbance-1

Encon related-1
Harassment-1
Mental health-2

Parking tickets issued-1

Traffic tickets issued-8

Miscellaneous-12 **Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

491 start mileage:36,784

Ending mileage 38,535

Total:1,751

New 492: Start mileage: 642

Ending : 1951

Total: 106

**Report of the Chief
October 2025**



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
October	23	5.43	88
YTD Totals	87	6.515	490
Non Department 35 Training	200		200

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	10/6/2025	County Radio Operations	2	9	18
	10/13/2025	Monthly Meeting		9	0
	10/20/2025	Station preparation for annual FP	2	5	10
	10/21/2025	PDES Fire Prevention Day 1	7	2	14
	10/22/2025	PDES Fire Prevention Day 2	7	3	21
	10/27/2025	Apparatus preventative maintenance	2	5	10
	10/31/2025	Trunk or Treat PR Event	3	5	15

Report of the CHIEF October 2025	ALARMS		RESPONSE		TIMES	
	Fire	16	Avg Members Response (F)	1.68	Med Avg	1
	EMS	4	Avg Alarm to Response	5.22	0700-1500	13
	Error		Avg Alarm to Arrival	8.22	1500-2300	5
	Total	20	Total Time in Service (hh:mm)	5:30	2300-0700	2
	MUTUAL AID		LOCATION	DOLLAR LOSS/VALUE		
	Given	10	Village of Port Dickinson	9	Fire Loss	
	Received	1	Town of Dickinson	2		
	Engine 94		Town of Fenton	9	Property Saved	
	No Tone		Town of Chenango			
			Town of Kirkwood		Fire Loss YTD	
			City of Binghamton		\$146,000	\$56,000
			Other		Property Saved YTD	
					\$351,000	
			CASUALTIES	YTD		
			Fire Service Injured	0		

Alarms

Fire Service Death	0
Civilian Injured	0
Civilian Death	0

CODE	DESCRIPTION	YTD	CODE	DESCRIPTION	YTD		
111	Building Fire	6	444	Power Line Down	1	5	
114	Chimney Fire		4441	Phone/Cable Line Down	3	11	
131	Passenger Vehicle fire		445	Arcing electrical equipment			
142	Brush Fire	1	520	Water Problem, other	3		
150	Outside Rubbish Fire		550	Public Service Assistance			1
212	Overpressure Steam Boiler		571	Standby/Moveup	1	6	
311	Medical Assist, Assist EMS	1	7	611 Dispatched, Canceled enroute		4	
	16						
3001	EMS Incident, No Response	4	51	651 Smoke Scare, Odor of Smoke			
321	EMS Incident, Except MVA		10	700 False Call, False Alarm, Other			4
322	MVA w/ Injury	5	714	False Alarm - Malicious	1		
323	Vehicle vs Ped Accident		735	Alarm Activation - Malfunction		3	
324	MVA w/out Injuries		745	Alarm Activation - Unintentional	3	21	
350	Rescue/Extrication, other		746	CO Alarm Activation, No CO		1	5
355	Confined Space Rescue		800	Severe Weather, other	19		
412	Gas Leak (NG or LPG)	2	813	Windstorm Assessment			
4121	Gas Leak, no leak found		7				
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem						
				TOTAL	20	185	