

**Village of Port Dickinson
Monthly Board Meeting
January 10, 2026**

| | | |
|--------------------------|------------------|------------------------|
| Officers Present: | Mayor | Kevin M. Burke |
| | Trustees | Michael Cashman |
| | | James DeGennaro |
| | | Rob Moss |
| | | Robert Warholc |
| | Attorney | Nathan VanWhy |
| | Clerk | Susan Fox |
| | Treasurer | Sandra Reifler |

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

PUBLIC HEARING:

None

PUBLIC COMMENT:

Brooke Dean, 15 Lincoln St, requested the Board consider giving a warning before issuing a snow/ice sidewalk violation. Peter Westcott, 39 Kirkwood Ave, requested the Board consider lowering the fine. Mayor Burke explained that notice was given in the Fall newsletter and on the electronic sign board that sidewalks must be cleared within 24 hours of inclement weather. He also noted that the fine was increased as some homeowners were taking advantage of the low fine and having DPW clear their sidewalk rather than hiring a contractor.

APPROVAL OF MINUTES:

Motion by Trustee Cashman, seconded by Trustee DeGennaro, for a resolution to approve the December 9, 2025 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

TREASURER'S REPORT: YTD reports through October are in Trustee mailboxes.

AUDIT AND PAYMENT OF CLAIMS: Abstract #13 (2025-2026)

Motion by Trustee Warholc, seconded by Trustee Moss, to pay claims

1-5, 7-18 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$8,835.03
6, 12 as listed on the Abstract of Unaudited Vouchers for the Water fund for \$612.31
12 as listed on the Abstract of Unaudited Vouchers for the Sewer fund \$343.49

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

AUDIT AND PAYMENT OF CLAIMS: Abstract #14 (2025-2026)

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims

1-4, 6-9, 11-14, 16-17, 19-23 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$54,846.10
5, 10-11, 15, 22 as listed on the Abstract of Unaudited Vouchers for the Water fund for \$48,882.33
4, 18, 24 as listed on the Abstract of Unaudited Vouchers for the Sewer fund \$74,405.80

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Rob Warholic, Trustee

Community Assn has no outdoor activities planned during the winter months.

Planning – none

Public Works – Michael Cashman, Trustee

DPW doing a great job keeping streets plowed and salted.

Public Safety – James DeGennaro, Trustee

Reports attached

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer:

Water/Sewer: balance as of 1/13/26 - \$7,283.53

Zoning Board of Appeals: none

RESOLUTIONS:

1. Motion by Trustee Warholic, seconded by Trustee Moss, authorizing the Mayor to sign an Intermunicipal Agreement with the Town of Fenton relative to sewage disposal services and water supply.
 AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
 NAY NONE

OLD BUSINESS:

Attorney VanWhy will confer with the City of Binghamton Attorney regarding the water rate the City will charge the Village.

NEW BUSINESS:

Motion by Trustee Moss, seconded by Trustee Cashman to adjourn at 6:25pm

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS, WARHOLIC
 NAY NONE

Respectfully submitted,
 Susan E. Fox, Village Clerk

Village Water Consumption for : Dec. 25

| | | | |
|-------------|------------------|--------------|--------------|
| Read dates: | Binghamton meter | Fenton Large | Fenton Small |
| 12/31/2025 | 247864 | 43387767 | 269694 |
| 12/1/2025 | 247792 | 43196348 | 220087 |
| Usage | 72 | 191419 | 49607 |

Total cubic ft: 241098

| | |
|-------------|-------------------------------|
| Read dates: | Town of Fenton Sewer Readings |
| 12/31/2025 | 55449900 |
| 12/1/2025 | 55423700 |

Total 26200 cu. ft.

Read dates: Wayne Ave. sewer station readings (hours):

| | | | |
|------------|-------|--------|--------|
| | Pump1 | Pump 2 | Pump 3 |
| 12/31/2025 | 7666 | 20856 | 18716 |
| 12/1/2025 | 7642 | 20831 | 18692 |
| Totals | 24 | 25 | 24 |

Total hrs. 73

Village of Port Dickinson

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 771-8233
Fax: (607) 722-0072



John M. Broughton, Code Enforcement Officer

MONTHLY REPORT

December 2025

To: **Board of Trustees**

From: **John M. Broughton**
Code Enforcement Officer

In court for 11 Grant St, owner has completed half of the roof on the garage and is now attempting to gain access to neighbors property for the other half

In court for 24 River St pool violation. Owner has ordered the new pool cover and will advise when it is installed

Issued violation to 853 Chenango St, owners removed the carpet that was down the embankment and the property owner at 855 will be removing the tarp that is behind his property. Snow storm covered the area and spoke with owner of 855 Chenango St and he will attempt again

Spoke with owner of 688 and 711 Chenango St, some of the work was completed on 711 Chenango St and 688 will be started in spring

In court with 17 Bromley Ave and proof of engineers site visit was provided and will be awaiting the report so owner can apply for a building permit for the garage.

Inspect Village sidewalks after 12/3/25 and 12/15/25 storm and provided a list of properties to DPW for clearing

Issued violation to 12 Grant st for parking in yard

Spoke with owner of 769 Chenango St about unregistered vehicle in driveway, she advised it will either be registered or removed shortly

Preparing for year end required NYS, Broome County and Federal reports



The Village of Port Dickinson
Department of Police
Scot McDonald, Chief of Police

Police Department Monthly Report

| | | | |
|---------------|-------------------|-----------------------|-----------------------------|
| Report Month: | December | Police Commissioner: | Trustee J. DeGennaro |
| Report Year: | 2025 | Chief: | Scot McDonald |
| Report Date: | 01/07/2026 | Deputy Village Clerk: | Corina M. Beames |

Total Complaints Received:55 (44)

Med calls-7

PDFD-3

V&T violations reported-1

MVA/injury-1

Assistance rendered-1

Domestic-2

Dispute-3

MVAPD-3

Mental health-1

Criminal mischief-1

Civil matter-1

Suspicious-6

Traffic stop-4

Building check-3

Check welfare-3

DV-2

Forgery/fraud-1

Larceny-1

Noise-1

ALT side parking tickets issued-53

Traffic tickets issued-1

Miscellaneous-10 *Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

491 start mileage:38,535

Ending mileage 39,957

Total:1422

New 492: Start mileage: 3481

Ending : 3554

Total: 73