

**Village of Port Dickinson  
Monthly Board Meeting  
April 14, 2026**

**Officers Present:**

	<b>Mayor</b>	<b>Kevin Burke</b>
	<b>Trustees</b>	<b>Michael Cashman</b>
		<b>Rob Moss</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>

**Absent:**

	<b>Trustees</b>	<b>James DeGennaro</b>
		<b>Robert Warholic</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke

**PUBLIC HEARING:**

1. Tentative 2025-2026 Budget

Motion to close Public Hearing by Trustee Moss, seconded by Trustee Cashman

AYE CASHMAN, MOSS, BURKE

NAY NONE

2. Proposed Local Law 1-2026, A LOCAL LAW REGARDING LIABILITY FOR INJURIES ON ACCOUNT OF SNOW AND ICE ON SIDEWALKS

Question from Mari Jo Bowie regarding removal of snow/ice after initial removal. CO Broughton responded that he has never had an issue with their property and is aware that there are times when NYS DOT comes back the day after a storm and plows snow back onto sidewalks. Allowance are made for those instances.

Motion to close Public Hearing by Trustee Moss, seconded by Trustee Cashman

AYE CASHMAN, MOSS, BURKE

NAY NONE

**APPROVAL OF MINUTES:** March 10, 2026 and March 24, 2026 meetings

Motion to approve minutes by Trustee Cashman, seconded by Trustee Moss

AYE CASHMAN, MOSS, BURKE

NAY NONE

**PUBLIC PARTICIPATION:**

**TREASURER'S REPORT:** distributed to Trustee mailboxes

**AUDIT AND PAYMENT OF CLAIMS: Abstract #19 (2025-2026)**

Motion by Trustee Moss, seconded by Trustee Cashman:

To pay claims as follows: - Abstract of Unaudited vouchers numbered 4-8, 10, 12, 14, 16-17, 19, 21 for the General Fund for \$46,521.86

- Abstract of Unaudited vouchers numbered 1-3, 9, 11-13, 20, 22-23 for the Water Fund for \$77,306.58
- Abstract of Unaudited vouchers numbered 11, 15-16, 18 for the Sewer Fund for \$74,657.41

AYE CASHMAN, MOSS, BURKE

NAY NONE

COMMUNICATIONS:

Certificate of Liability Insurance received for Joe’s Garage

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholc

Moratorium on Chenango St Commercial Corridor Committee

*Draft zoning regulations were submitted to Committee members on 2/10/26. Commercial property owners have been invited to the 4/14/26 meeting to discuss proposed changes.*

Public Works – Michael Cashman, Trustee

*Yard waste pickup has started. Handicapped ramp at Beacon St & Hillcrest Ave to be repaired.*

Planning –

Public Safety – James DeGennaro, Trustee

*Reports attached*

*Code:*

*775 State St – property is still in litigation. CO Broughton will issue a Code Violation due to inadequate fencing surrounding the open foundation.*

*758 Chenango St – according to online records, taxes have not been paid in 3 years. The Mayor will contact Broome County Real Property to see if foreclosure has been started and the Broome County Land Bank.*

Parks, Water & Sewer – Robert Moss, Trustee

*Water/Sewer: \$6,814.34 relevied to 2026-2027 taxes.*

*Parks: basketball hoop will be replaced with a metal one.*

*DPW will get a load of mulch for volunteers to spread at Wayne Ave.*

Zoning Board of Appeals –

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

1. Motion by Trustee Moss, seconded by Trustee Cashman, for a Resolution adopting Local Law 1-2026, A LOCAL LAW REGARDING LIABILITY FOR INJURIES ON ACCOUNT OF SNOW AND ICE ON SIDEWALKS  
 AYE CASHMAN, MOSS, BURKE  
 NAY NONE
  
2. Motion by Trustee Cashman, seconded by Trustee Moss, for a Resolution adopting the 2026-2027 Budget  
 AYE CASHMAN, MOSS, BURKE  
 NAY NONE

- 3. Motion by Trustee Moss, seconded by Trustee Cashman, for a Resolution authorizing the Mayor to sign the 2026-2027 Tax Warrant
  - Tax Roll Levy        \$451,423
  - Water Relevy        \$4,402.44
  - Sewer Relevy        \$2,411.90
  - Code Violations     \$4,025.00

NEW BUSINESS/DISCUSSION:

- 1. DEC has contracted with a private company to do boring at the end of Wayne Ave.

Motion by Trustee Cashman, seconded by Trustee Moss to adjourn at 6:15 PM

AYE CASHMAN, MOSS, BURKE

NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

**VILLAGE OF PORT DICKINSON LOCAL LAW 1 - 2026**  
**A LOCAL LAW REGARDING LIABILITY FOR INJURIES ON ACCOUNT OF SNOW AND ICE ON SIDEWALKS**

Be it enacted by the Board of Trustees of the Village of Port Dickinson

Section 1. Purpose and Intent.

This Local Law is for the health, safety and welfare of the residents of the Village of Port Dickinson. This local law is adopted pursuant to Section 27 of the Municipal Home Rule Law.

Section 2. Amendment of Section 201-11(D).

Section 201-11(D) of the Village Code is hereby amended and replaced entirely with the following:

(D) Snow and Ice.

- (1) Notwithstanding anything to the contrary herein, in the case of snow and ice, if within 24 hours after the cessation of every fall of snow or the formation of any ice, the owner or occupant of any premises fails to clear such sidewalk of snow and ice, he shall be in violation of this section unless such time period be extended by the Code Enforcement Officer of the Village by reason of the fact that such ice is too thick to be removed within such twenty-four-hour period, in which event such ice must be removed within such reasonable time as determined by the Code Enforcement Officer.
- (2) In addition, the Village may clear such sidewalks of snow and ice if they are not cleared by the owner or occupant within the said 24 hours and assess the Village's cost and expenses thereof against the owner of the adjacent property. Such cost shall be set forth by resolution of the Village Board and if not paid within fifteen days of mailing to the address of the owner as shown on the records of the tax assessor, shall be assessable against the property as a tax thereon. Notice of said cost being charged and potentially assessed on the property owner shall be served by certified or registered mail. Such property owner may appeal the charge and assessment of such cost to the Village Clerk within fifteen days of the date of mailing. The Village Clerk may overturn such assessment if the Village Clerk determines that good cause was shown by the property owner for failure to clear such snow and ice, or that such assessment was issued in error. If in judgment of the Commissioner of Public Works the employees of the Department of Public Works, by reason of their work schedule, are unable to attend to such clearing activities within 24 hours of receipt of said order, then the Code Enforcement Officer may direct a private contractor previously approved by the Board of Trustees to perform such services at the pay schedule previously approved. In such event, the costs of such private contractor shall be assessed on the property owner in the same manner as the costs for the Village to clear such snow and ice.
- (3) The Village of Port Dickinson shall not be liable for any injuries resulting from the failure to remove any snow or ice from sidewalks within the Village under any conditions. Said liability shall be the sole responsibility of the property owner of the premises adjoining the sidewalk, provided that this article shall not be deemed to enlarge or create any rights or causes of action respecting any such actual or potential liability.

Section 3. Remainder

Except as hereinabove amended, the remainder of the Village Code of the Village of Port Dickinson shall remain in full force and effect.

Section 4. Separability

The provisions of this Local Law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the New York State Department of State.

Village Water Consumption for : Mar. 26

Read dates:	Binghamton meter	Fenton Large	Fenton Small
3/31/2026	280958	44003505	573444
2/28/2026	251189	43771619	471296
Usage	29769	231886	102148
Total cubic ft:	363803		

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Read dates:	Wayne Ave.	sewer station readings (hours):		
		Pump 1	Pump 2	Pump 3
3/31/2026		7776	20979	18827
2/2/2026		7722	20891	18746
Totals		54	88	81

Total hrs.



The Village of Port Dickinson  
 Department of Police  
 Scot McDonald, Chief of Police

**Police Department Monthly Report**

Report Month:	<b>March</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2026</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>04/14/2026</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:74 (49)**

- Med calls-14
- PDFD-3
- Check welfare-4
- Building checks-1
- Assistance rendered-1
- Domestic-1
- Harassment-3
- Larcency-1
- Dispute-2
- MVAPD-4
- Mental health-2
- Noise-2
- Encon related-1
- Suspicious-5
- Traffic stop-7
- Parking violations-3**
- Traffic tickets issued-3**

- Civil matter-1
- Criminal mischief-1
- DV-1
- Annoying person-3
- 911 hang up call-1

**Miscellaneous-10** \*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

**491 start mileage:42,746**  
**Ending mileage 43,618**  
**Total:872**

**New 492: Start mileage: 3628**  
**Ending : 4517**  
**Total: 889**

**Report of the  
CHIEF  
March 2026**



**Alarms**

ALARMS		RESPONSE		TIMES	
Fire	11	Avg Members Response (F)	2	Med Avg	1
EMS	12	Avg Alarm to Response	7.00	0700-1500	10
Standby		Avg Alarm to Arrival	8.75	1500-2300	7
<b>Total</b>	<b>23</b>	Total Time in Service (hh:mm)	5:15	2300-0700	6
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	7	Village of Port Dickinson	13	Fire Loss	
Received	1	Town of Dickinson	3		
Engine 94		Town of Fenton	7	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Othe r			
			CASUALTIES		YTD
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		2	444	Power Line Down		
114	Chimney Fire		1	4441	Power/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire			520	Water Problem, other	1	2
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup		
311	Medical Assist, Assist EMS	1	1	611	Dispatched, Canceled enroute	2	3
3001	EMS Incident, No Response	9	21	651	Smoke Scare, Odor of Smoke		1
321	EMS Incident, Except MVA	3	5	700	False Call, False Alarm, Other		
322	MVA w/ Injury		1	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction		1
324	MVA w/out Injuries			745	Alarm Activation - Unintentional	6	14
350	Rescue/Extrication, other			746	CO Alarm Activation, No CO		1
355	Confined Space Rescue			800	Severe Weather, other		
412	Gas Leak (NG or LPG)	1	1	813	Windstorm Assessment		

4121	Gas Leak, no leak found					
424	Carbon Monoxide Incident					
440	Electrical/Wiring Problem				<b>TOTAL</b>	23 54

**Report of the Chief  
March 2026**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
March	8	8	64
YTD Totals	20	7.5	144
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	3/2/2026	Hand Tool Operations	2	6	12
	3/9/2026	Monthly Meeting		8	0
	3/16/2026	Apparatus Operations - Engine 35	2	8	16
	3/23/2026	Brush Fire Operations	2	9	18
	3/30/2026	SCBA Review and Operations	2	9	18