

**Village of Port Dickinson
Monthly Board Meeting
June 9, 2026**

Officers Present:	Mayor Trustees	Kevin Burke Michael Cashman James DeGennaro Rob Moss
	Attorney Clerk	Nathan VanWhy Susan Fox
Absent:	Trustees Treasurer	Robert Warholc Sandra Reifler

The meeting was called to order at 6:00 pm by Mayor Kevin Burke

PUBLIC HEARING: none

APPROVAL OF MINUTES: May 26, 2026 meeting

Motion to approve minutes by Trustee Cashman, seconded by Trustee DeGennaro

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

PUBLIC PARTICIPATION: none

TREASURER'S REPORT: absent

AUDIT & PAYMENT OF CLAIMS # 25 (2025-2026)

1. Abstract of Unaudited vouchers numbered 1-5, 7, 10-14 for the General Fund for \$4,484.55
2. Abstract of Unaudited vouchers numbered 1, 6, 8 for the Water Fund for \$7,483.03
3. Abstract of Unaudited vouchers numbered 9, 13 for the Sewer Fund for \$1,917.21

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

AUDIT & PAYMENT OF CLAIMS # 1 (2026-2027)

1. Abstract of Unaudited vouchers numbered 1-6, 8-10 for the General Fund for \$11,460.70
2. Abstract of Unaudited vouchers numbered 7 for the Water Fund for \$136.08

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholc

Absent

Public Works – Michael Cashman, Trustee

Part-time seasonal employee has been hired. Yard waste pickup, mowing and paving are continuing.

Planning – Meeting 6/11/26 at 6:30PM.

Public Safety – James DeGennaro, Trustee

Reports attached

Parks, Water & Sewer – Robert Moss, Trustee

The tractor originally quoted in the budget is no longer available. There is a newer model that will be less expensive.

Zoning Board of Appeals – none

OLD BUSINESS:

1. 7 Church St & 758 Chenango St are still waiting for Broome County to complete the foreclosure process. DPW will continue to mow until the County takes over.
2. The grant application for replacement of the water main in Chenango St. is ready to be submitted when the window opens in September.
3. Thoma Associates will be submitting for a Community Development Block Grant (CDBG).

RESOLUTIONS FOR APPROVAL:

1. Motion by Trustee DeGennaro, seconded by Trustee Cashman, approving the appointment of Eric Backlund as an alternate member of the Planning Board for a term to expire 12/31/2026
 AYE CASHMAN, DEGENNARO, MOSS
 NAY NONE
2. Motion by Trustee Cashman, seconded by Trustee DeGennaro, approving the appointment of Peter Dionne as an alternate member of the Zoning Board of Appeals for a term to expire 12/31/2026
 AYE CASHMAN, DEGENNARO, MOSS
 NAY NONE
3. Motion by Trustee Moss, seconded by Trustee DeGennaro, to hire Lee Heller as a part-time seasonal Laborer at a rate of \$18/hr.
 AYE CASHMAN, DEGENNARO, MOSS
 NAY NONE
4. Motion by Trustee Moss, seconded by Trustee DeGennaro, to schedule a Public Hearing on 7/14/26 at 6:00 PM on CDBG Public Infrastructure application.
 AYE CASHMAN, DEGENNARO, MOSS
 NAY NONE

NEW BUSINESS/DISCUSSION:

The Village insurance carrier has approved \$234,000 for a replacement roof on Village Hall, including the fire bays and DPW flat roof. The Mayor will request the Village Engineer to prepare a bid packet for the 7/14 meeting.

Motion by Trustee DeGennaro, seconded by Trustee Moss to adjourn at 6:25 PM

AYE CASHMAN, MOSS, DEGENNARO

NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk

Village of Port Dickinson

Village Hall, 786 Chenango Street
Port Dickinson, New York 13901
Telephone: (607) 771-8233
Fax: (607) 722-0072



John M. Broughton, Code Enforcement Officer

MONTHLY REPORT

May 2026

To: **Board of Trustees**

From: **John M. Broughton**
Code Enforcement Officer

Follow up with 11 Grant for completion of roof, neighbor will not allow access to complete the north side and also provided the court with the update, owner was also re issued a violation for bee infestation at the garage soffit and also broken windows on the garage, spoke with owner who advised she will make the repairs, several site visits to inspect the bees with the owner, bees still present but getting better, owner will spray again and plug holes in wood soffit of garage, windows were repaired, will hold off on appearance ticket

Owner of 688 and 711 Chenango St has made some progress albeit very slow and will continue to monitor. Owner has made efforts to reach out and keep me posted

Issued violations to 678 Chenango St for multiple code issues, spoke with owner via text and he is suppose to reach out to set up a meeting ,

Issued violations to 735 Chenango St for multiple code issues, awaiting certified mail delivery

Issued violation for painting on 4 Old State Rd, Awaiting certified mail delivery

Spoke with owner 756 Chenango St about porch painting and she is in progress of hiring a contractor to repair / replace

Spoke with owner of 33 Kirkwood Ave about a few areas in need of paint on front of house, owner advised they are working with insurance company for roof and siding repairs

Issued paint violation to 665 Chenango St, was contacted by the owner and met with him on site and he will be starting the painting this summer

Issued violation for paint and garbage at 43 Dickinson Ave, certified mail received back signed for on 6/1/126

Issued grass violation to 15 Beacon St., DPW mowed and billed homeowner

Spoke with DPW about mowing 758 Chenango St and 7 Church St prior to Broome County taking possession of the parcels

Issued multiple new building permits for continuing storm damage from July 2025

Issued weeds and tree trimming violation to 789 Chenango St, awaiting certified mail receipt

Issued grass and paint and roof violation to 742 Chenango St, awaiting certified mail receipt

Issued violations to 775 State St for grass/weeds and an unsecure building site, awaiting certified mail receipt

Issued porch violation to 685 Chenango St, awaiting return receipt

Issued paint violation to 52 Rochelle Rd, awaiting return receipt

Issued 16 grass violations

Issued paint violation to 28 Kirkwood Ave, awaiting return receipt

Issued garbage and paint violation to 22 Dickinson Ave, garbage was removed and tenants moving out, painting was also started

Village Water Consumption for: May-26

Read dates:	Binghamton meter	Fenton Large	Fenton Small
5/31/2026	372672	44343993	755187
4/30/2026	322659	44169462	665580
Usage	50013	174531	89607

Total cubic ft: 314151

Read Wayne sewer station readings
dates: Ave. (hours):

	Pump1	Pump 2	Pump 3
6/1/2026	7851	21062	18904
4/30/2026	7822	21031	18875
Totals	29	31	29

Total hrs. 89


Police Department Monthly Report

Report Month:	May	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2026	Chief:	Scot McDonald
Report Date:	06/03/2026	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received:66 (63)

Med calls-12 PDFD-3
 Check welfare-3 Building checks-4
 Annoying person-2 Court warrant-1
 Assistance rendered-6
 Disturbance-2
 Civil matter-1
 Larcency-3
 Escort-1
 MVAPD-4
 Mental health-1
 Noise-2
 Open door/window-1
 Suspicious-5
 Traffic stop-2
Parking violations-1
Traffic tickets issued-2

Miscellaneous-12*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

491 start mileage:43,735
Ending mileage 43,815
Total:80

New 492: Start mileage: 6161
Ending : 7635
Total: 1,474

Report of the

CHIEF

May 2026



Alarms

ALARMS		RESPONSE		TIMES	
Fire	10	Avg Members Response (F)	3.33	Med Avg	1
EMS	7	Avg Alarm to Response	6.50	0700-1500	7
Standby		Avg Alarm to Arrival	10.25	1500-2300	5
Total	17	Total Time in Service (hh:mm)	6:30	2300-0700	5
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	10	Fire Loss	
Received	1	Town of Dickinson	2		
Engine 94		Town of Fenton	5	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Othe r			
		CASUALTIES		YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		2	444	Power Line Down		
114	Chimney Fire		1	4441	Power/Cable Line Down		
131	Passenger Vehicle fire	1	1	445	Arcing electrical equipment		
142	Brush Fire			520	Water Problem, other		2
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup		
311	Medical Assist, Assist EMS	1	2	611	Dispatched, Canceled enroute	3	8
3001	EMS Incident, No Response	5	30	651	Smoke Scare, Odor of Smoke		1
321	EMS Incident, Except MVA	2	8	700	False Call, False Alarm, Other		
322	MVA w/ Injury		1	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction	1	2
324	MVA w/out Injuries			745	Alarm Activation - Unintentional		15
350	Rescue/Extrication, other	1	1	746	CO Alarm Activation, No CO	1	3
355	Confined Space Rescue			800	Severe Weather, other	1	1
412	Gas Leak (NG or LPG)		1	813	Windstorm Assessment		

4121	Gas Leak, no leak found	1	1				
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				TOTAL	17	80

Report of the Chief
May 2026



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
May	4	7.6	26
YTD Totals	31	7.5	210
Non Department 35 Training	3		3

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	5/4/2026	PT35 Hose Testing	2	7	14
	5/11/2026	Monthly Meeting		10	0
	5/12/2026	55 Training - Drafting/Water Supply	3	1	3
	5/18/2026	Hand Tool use and application	2	6	12