

VILLAGE OF PORT DICKINSON
Village Board Meeting Agenda
August 11, 2026
6:00 pm
Port Dickinson Village Hall

Please take a moment to ensure that your cellphones are OFF or SILENCED.

CALL TO ORDER

PUBLIC HEARING:

APPROVAL OF MINUTES: July 14, 2026 meeting

PUBLIC PARTICIPATION:

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS # 3 (2026-2027) - Corrections

1. Abstract of Unaudited vouchers numbered 26 for the General Fund for \$592.72
 Voucher #14 voided
 Voucher #26 removed from Water Fund

AUDIT & PAYMENT OF CLAIMS # 4 (2026-2027)

1. Abstract of Unaudited vouchers numbered 1-12 for the General Fund for \$12,282.38
2. Abstract of Unaudited vouchers numbered 6 for the Water Fund for \$343.49
3. Abstract of Unaudited vouchers numbered 6 for the General Fund for \$343.49

AUDIT & PAYMENT OF CLAIMS # 5 (2026-2027)

1. Abstract of Unaudited vouchers numbered for the General Fund for \$
2. Abstract of Unaudited vouchers numbered for the Water Fund for \$
3. Abstract of Unaudited vouchers numbered for the General Fund for \$

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholic

Public Works – Michael Cashman, Trustee

Planning – none

Public Safety – James DeGennaro, Trustee
Reports attached

The FD was awarded a grant through the Broome County Small Community Grant fund for the amount of \$16,590 for the purchase of two battery demo saws and two battery powered Positive Pressure Fans.

New Fire Department Members: Dominik Gleeson, Michael Griswold, Brandon Shafer, Brian Newell

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer:

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

1. Budget Transfers (as attached)

NEW BUSINESS/DISCUSSION:

1. Village of Port Dickinson Cable Franchise Agreement with Charter Communications
 - a. Schedule a Public Hearing for 9/8/26 at 6:00PM

ADJOURNMENT

Village Water Consumption for: Jul-26

Read			
dates:	Binghamton meter	Fenton Large	Fenton Small
7/31/2026	385629	44786320	957572
6/30/2026	385629	44560054	852962
Usage	0	226266	104610

Total cubic ft: 330876



Read Wayne
dates: Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
7/31/2026	7893	21110	18953
6/30/2026	7872	21088	18929
Totals	21	22	24

Total hrs. 67

Police Department Monthly Report

Report Month:	July	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2026	Chief:	Scot McDonald
Report Date:	08/06/2026	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 63 (109)

Med calls-10	PDFD-2
Check welfare-3	Building checks-3

Death investigation-1	Escort-1
Assistance rendered-1	Local law/violation-1
Dispute-1	Persons annoying-2
Civil matter-1	
Fireworks-3	
Domestic-6	
MVAPD-1	
Mental health-1	
Noise-1	
Forgery/fraud-2	
Suspicious-4	
Traffic stop-1	
Parking violations-1	
Traffic tickets issued-1	

Miscellaneous-15 **Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

491 start mileage:43,815
Ending mileage 45086
Total:1271

New 492: Start mileage: 9160
Ending : 9804
Total: 644

Village of Port Dickinson

Trustees:
Michael Cashman
James DeGennaro
Robert Moss
Robert Warholic

Village Hall, 786 Chenango St.
Binghamton, NY 13901
Phone: 607-771-8233
Fax: 607-771-8235

Susan E. Fox, Clerk
Sandra Reifler, Treasurer
PMV Legal, Attorney

KEVIN M. BURKE, MAYOR



Village of Port Dickinson Code Enforcement Office

Monthly Report – July 2026

Code Enforcement Officer: Kyle Doyle
Submitted To: Trustee DeGennaro

Violations

During the month of June, the following violations and enforcement matters were addressed:

- 678 Chenango St – Exterior Property Maintenance
- 704 Chenango St – Trash and debris
- 706 Chenango St – Exterior Property Maintenance
- 760 Chenango St – Trash, debris, front walkway and stairs in need of repair
- 5 Rochelle Rd – Unsafe Sidewalk

A total of **21 violations** were issued year to date

Permits / Licenses Issued

The following permits and licenses were issued during June:

- 721 Chenango St – Sidewalk Excavation Permit
- 731 Chenango St – Roof Permit
- 1 Church St – Roof Permit
- 36 Dickinson Ave – Roof Permit
- 4 Gregory Ave – Roof Solar Permit
- 10 Hillcrest Ave – Roof Permit

- 13 Lincoln St – Roof Permit
- 35 Kirkwood Ave – Roof Permit
- 19 Rochelle Rd – Roof Permit
- 10 Watson Ave – Roof Mounted Solar Panels Permit

Inspections / Site Visits / Communications / Complaints

The following inspections, site visits, communications, and complaint investigations were conducted during June:

- 1 Beacon St – Complaint of garbage at the property.
- 17 Beacon St – Communications in regard to new sidewalk from public sidewalk to house and new front porch steps.
- 19 Bromley Ave – Communications on building permit status
- 643 Chenango St – Complaint in regard to shed near property line.
- 660 Chenango St – Fence permit status follow up
- 663 Chenango St – Communications on building permit status
- 678 Chenango St – Communications in regard to property maintenance issues
- 721 Chenango St – Site visit for footer inspection
- 777 Chenango St – Communications on fencing installation.
- 794 Chenango St – Building permit status follow up
- 14 Grant St – Building permit status follow up
- 10 Hillcrest Ave – Roof work being done without a permit
- 15 Kirkwood Ave – Complaint of untreated standing water
- 36 Kirkwood Ave – Letter of compliance
- 5 Rochelle Rd – Complaint of unsafe sidewalk

Application Fees Year to Date

A total of **50 permits/licenses** were issued year to date, generating the following revenue:

Total Application Fees Collected Year to Date: \$625.00

Respectfully Submitted, **Kyle Doyle**, Code Enforcement Officer

Report of the CHIEF July 2026



Alarms

ALARMS		RESPONSE		TIMES	
Fire	8	Avg Members Response (F)	4	Med Avg	1
EMS	13	Avg Alarm to Response	4.00	0700-1500	9
Standby		Avg Alarm to Arrival	9.33	1500-2300	9
Total	21	Total Time in Service (hh:mm)	11:00	2300-0700	3
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	6	Village of Port Dickinson	13	Fire Loss	
Received	1	Town of Dickinson	2		
Engine 94		Town of Fenton	5	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton	1		
		Other			
CASUALTIES			YTD		
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		2	444	Power Line Down		
114	Chimney Fire		1	4441	Power/Cable Line Down		
131	Passenger Vehicle fire		2	445	Arcing electrical equipment	1	1
142	Brush Fire			520	Water Problem, other		2
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup	1	1
311	Medical Assist, Assist EMS		2	611	Dispatched, Canceled enroute	3	13
321	EMS Incident, Except MVA	13	56	651	Smoke Scare, Odor of Smoke		1
322	MVA w/ Injury	1	4	700	False Call, False Alarm, Other		
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries			735	Alarm Activation - Malfunction	1	3
350	Rescue/Extrication, other		1	745	Alarm Activation - Unintentional		17
355	Confined Space Rescue			746	CO Alarm Activation, No CO	1	4
412	Gas Leak (NG or LPG)		2	800	Severe Weather, other		1

4121	Gas Leak, no leak found		1	813	Windstorm Assessment		
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem						
					TOTAL	21	114

Comments:

Respectfully Submitted,
Matthew Griswold, Fire Chief

Report of the Chief
July 2026



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
July	6	8.25	36
YTD Totals	45	8.45	320
Non Department 35 Training	3		3

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	7/6/2026	EMS Equipment/Driver Training	2	7	14
	7/13/2026	Monthly Meeting		15	0
	7/20/2026	Hydrant Use and Attachments	2	7	14
	7/27/2026	Positive Pressure Vent/Demo Saws	2	4	8