

**VILLAGE OF PORT DICKINSON
Village Board Meeting Agenda
September 8, 2026
6:00 pm
Port Dickinson Village Hall**

Please take a moment to ensure that your cellphones are OFF or SILENCED.

CALL TO ORDER

PUBLIC HEARING:

1. Village of Port Dickinson Cable Franchise Agreement with Charter Communications

APPROVAL OF MINUTES: August 11, 2026 meeting

PUBLIC PARTICIPATION:

706 Chenango St. disputed water bill

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS # 6 (2026-2027)

1. Abstract of Unaudited vouchers numbered 1-12 for the General Fund for \$6,128.78
2. Abstract of Unaudited vouchers numbered 6 for the Water Fund for \$343.47
3. Abstract of Unaudited vouchers numbered 6 for the General Fund for \$1,649.44

AUDIT & PAYMENT OF CLAIMS # 7 (2026-2027)

1. Abstract of Unaudited vouchers numbered for the General Fund for \$8,898.55
2. Abstract of Unaudited vouchers numbered for the Water Fund for \$15.00
3. Abstract of Unaudited vouchers numbered for the General Fund for \$2,033.30

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholic

Public Works – Michael Cashman, Trustee

Planning – none

Public Safety – James DeGennaro, Trustee

Reports attached

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer:

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

1. Village of Port Dickinson Cable Franchise Agreement with Charter Communications
 - a. Schedule a Public Hearing for at 6:00PM

NEW BUSINESS/DISCUSSION:

ADJOURNMENT

Village of Port Dickinson

Trustees:
Michael Cashman
James DeGennaro
Robert Moss
Robert Warholic

Village Hall, 786 Chenango St.
Binghamton, NY 13901
Phone: 607-771-8233
Fax: 607-771-8235

Susan E. Fox, Clerk
Sandra Reifler, Treasurer
PMV Legal, Attorney

KEVIN M. BURKE, MAYOR



Village of Port Dickinson Code Enforcement Office

Monthly Report – August 2026

Code Enforcement Officer: Kyle Doyle
Submitted To: Trustee DeGennaro

Violations

During the month, the following violations and enforcement matters were addressed:

- 15 Beacon St – Tall weeds and grass
- 652 Chenango St – Porch work being completed without a building permit.
- 694 Chenango St – Trash and debris
- 15 Miller St – Tall weeds and grass
- 9 Old State Rd – Tall weeds and grass
- 29 River St – Tall weeds and grass

A total of **27 violations** were issued year to date

Permits / Licenses Issued

The following permits and licenses were issued during the month:

- 3 Beacon St – Roof Permit
- 721 Chenango St – Sidewalk Excavation Permit\
- 722 Chenango St – Fence Permit
- 780 Chenango St – Roof Permit

- 38 Dickinson Ave – Roof Permit
- 1 Grant St – Roof Permit
- 5 Hillcrest Ave – Roof Permit
- 2 Kirkwood Ave – Roof Permit
- 21 Kirkwood Ave – Roof Permit
- 1 Rochelle Rd – Roof Permit
- 2 Rochelle Rd – Roof Permit
- 12 Rochelle Rd – Roof Permit

Inspections / Site Visits / Communications / Complaints

The following inspections, site visits, communications, and complaint investigations were conducted during the month:

- 641 Chenango St – Roof work completed without a permit.
- 652 Chenango St – Complaint received in regard to property maintenance.
- 663 Chenango St – Follow up on storm damage repair.
- 678 Chenango St – Complaint received in regard to property maintenance.
- 706 Chenango St – Violation Follow up with extension given.
- 721 Chenango St – Communicated with property owner in regard to sidewalk expansion.
- 735 Chenango St – Violation Follow up
- 741 Chenango St – Communications in regard to U-Haul storage unit placement on Church St.
- 742 Chenango St – Complaint received in regard to plumbing issues at the property.
- 777 Chenango St – Site visit and communicated with the property owner regarding the placement of fencing on property around dumpsters.
- 786 Chenango St – Communications in regard to re-roofing project.

- 868 Chenango St – Communicated with property owner on site plan
- 18 Gregory – Follow up on property maintenance violations.
- 29 River St – Violation Follow up
- 8 Wayne Ave – Conducted a site visit and communicated with the property owner regarding the placement of a shed and secondary driveway.
- 3 complaints of trash and debris
- 1 complaint of tall weeds and grass
- NYSDOL Elevator Safety Information survey submitted.

Application Fees Year to Date

A total of **62 permits/licenses** were issued year to date, generating the following revenue:

Total Application Fees Collected Year to Date: \$900.00

Respectfully Submitted,

Kyle Doyle

Code Enforcement Officer

Village Water Consumption for: Aug. 26

Read			
dates:	Binghamton meter	Fenton Large	Fenton Small
8/31/2026	449886	44929473	1050196
7/31/2026	385629	44786320	957572
Usage	64257	143153	92624

Total cubic ft: 300034

Read	Wayne	
dates:	Ave.	sewer station readings (hours):



	Pump1	Pump 2	Pump 3
8/31/2026	7916	21135	18981
7/31/2026	7893	21110	18953
Totals	23	25	28

Total hrs. 76

Police Department Monthly Report

Report Month:	August	Police Commissioner:	Trustee J. DeGennaro
Report Year:	2026	Chief:	Scot McDonald
Report Date:	09/08/2026	Deputy Village Clerk:	Corina M. Beames

Total Complaints Received: 63 (63)

Med calls-8

PDFD-1

Check welfare-3	Building checks-3
Death investigation-1	Escort-1
Assistance rendered-5	Encon related-2
Dispute-2	Persons annoying-2
Civil matter-4	Larceny-1
Criminal mischief-2	Run away-1
Domestic-1	Assault-1
MVAPD-2	
Harassment-1	
Noise-2	
Forgery/fraud-2	
Suspicious-4	
Traffic stop-1	
Parking violations-1	
Traffic tickets issued-1	

Miscellaneous-11 **Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

491 start mileage:45,086
Ending mileage 46,458
Total:1372

New 492: Start mileage: 9804
Ending : 9804
Total: 0

Report of the Chief
August 2026



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
August	8	7.5	51
YTD Totals	53	7.9	371
Non Department 35 Training	3		3

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	8/3/2026	Hot Air Balloon Emergency Response	2	8	16
	8/10/2026	Monthly Meeting		15	0
	8/17/2026	Apparatus Familiarization	2	6	12
	8/24/2026	EMS Operations	2	7	14
	8/31/2026	Gear Donning and Doffing	1	3	3
	8/31/2026	Anniversary Meeting	1	6	6

Report of the
CHIEF
August 2026



ALARMS		RESPONSE		TIMES	
Fire	6	Avg Members Response (F)	3.2	Med Avg	1.4
EMS	5	Avg Alarm to Response	6.13	0700-1500	4
Standby		Avg Alarm to Arrival	8.14	1500-2300	2
Total	11	Total Time in Service (hh:mm)	8:00	2300-0700	5

Alarms

MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	6	Fire Loss	
Received	1	Town of Dickinson			
Engine 94		Town of Fenton	5	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES				YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		2	444	Power Line Down		
114	Chimney Fire		1	4441	Power/Cable Line Down		
131	Passenger Vehicle fire		2	445	Arcing electrical equipment		1
142	Brush Fire			520	Water Problem, other		2
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup		1
311	Medical Assist, Assist EMS		2	611	Dispatched, Canceled enroute	2	15
321	EMS Incident, Except MVA	5	61	651	Smoke Scare, Odor of Smoke		1
322	MVA w/ Injury	1	5	700	False Call, False Alarm, Other		
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries			735	Alarm Activation - Malfunction	1	4
350	Rescue/Extrication, other		1	745	Alarm Activation - Unintentional	1	18
355	Confined Space Rescue			746	CO Alarm Activation, No CO		4
412	Gas Leak (NG or LPG)		2	800	Severe Weather, other		1
4121	Gas Leak, no leak found		1	813	Windstorm Assessment		
424	Carbon Monoxide Incident	1	1				
440	Electrical/Wiring Problem						
					TOTAL	11	125