

**Village of Port Dickinson
Monthly Board Meeting
October 13, 2026**

Officers Present:	Trustees	Michael Cashman James DeGennaro Rob Moss Robert Ibrahim Sandra Reifler
	Attorney Treasurer	
Absent:	Mayor Trustees	Kevin Burke Robert Warholic

The meeting was called to order at 6:00 pm by Deputy Mayor James DeGennaro

PUBLIC HEARING:

APPROVAL OF MINUTES:

Motion to approve minutes of the September 8th and 22nd, 2026 meeting by Trustee Cashman, seconded by Trustee Moss

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

PUBLIC PARTICIPATION:

Shaheen Kasham was in attendance requesting a payment plan for her past due water bill.

Ms. Kasham understands that all future bills must be paid in a timely manner and monthly payments must be timely or the full amount of the arrears becomes due. The Village Attorney will submit a written payment plan for Ms. Kasham's signature.

Motion by Trustee DeGennaro, seconded by Trustee Moss, to approve a payment plan of \$200/month.

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

TREASURER'S REPORT:

AUDIT & PAYMENT OF CLAIMS # 9 (2026-2027)

1. Abstract of Unaudited vouchers numbered 1, 3-7, 12-13, 15-19 for the General Fund for \$15,799.50

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

2. Abstract of Unaudited vouchers numbered 4, 9-10, 14, 20 for the Water Fund for \$4,170.74

AYE CASHMAN, DEGENNARO, MOSS

NAY NONE

3. Abstract of Unaudited vouchers numbered 1-2, 8, 11 for the Sewer Fund for \$74,510.04

Motion by Trustee Moss, seconded by Trustee Warholc to pay vouchers as listed
 AYE CASHMAN, DEGENNARO, MOSS
 NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholc
Absent

Public Works – Michael Cashman, Trustee
5 streets have been milled and paved, employees are working on equipment maintenance and starting leaf pickup.

Planning – Meeting 10/13/26 at 6:30PM

Public Safety – James DeGennaro, Trustee
Reports attached

Parks, Water & Sewer – Robert Moss, Trustee
Water/Sewer: Arrears of \$15,869.22, 19 accounts. 2 accounts may be shut off on 10/14/26 if payment has not been received.

Parks: 12 benches will be installed as time permits. Foland Lumber has donated money for planks.

Zoning Board of Appeals – none

OLD BUSINESS:

Reminder to complete Sexual Harassment Training

RESOLUTIONS FOR APPROVAL:

1. Based on the recommendation of Engineer Hulbert, the lowest bid was by Hale Contracting for \$173,313.

Motion by Trustee DeGennaro, seconded by Trustee Cashman, to award the Village Hall Roof Replacement project to Hale Contracting Inc, 2054 Grand Central Ave, Horseheads, NY 14845.

NEW BUSINESS/DISCUSSION:

Motion by Trustee DeGennaro, seconded by Trustee Cashman to adjourn at 6:20 PM
 AYE CASHMAN, MOSS, DEGENNARO
 NAY NONE

Respectfully submitted,
 Susan E. Fox, Village Clerk

Village Water Consumption for: Sept. 26

Read			
dates:	Binghamton meter	Fenton Large	Fenton Small
9/30/2026	479000	45084183	1141483
8/31/2026	449886	44929473	1050196
Usage	29114	154710	91287
Total cubic ft:	275111		

Read	Wayne		
dates:	Ave.	sewer station readings (hours):	
	Pump1	Pump 2	Pump 3
9/30/2026	7949	21171	19021
8/31/2026	7916	21135	18981
Totals	33	36	40
Total hrs.	109		

Village of Port Dickinson

Trustees:
Michael Cashman
James DeGennaro
Robert Moss
Robert Warholic

Village Hall, 786 Chenango St.
Binghamton, NY 13901
Phone: 607-771-8233
Fax: 607-771-8235

Susan E. Fox, Clerk
Sandra Reifler, Treasurer
PMV Legal, Attorney

KEVIN M. BURKE, MAYOR



Village of Port Dickinson Code Enforcement Office

Monthly Report – September 2026

Code Enforcement Officer: Kyle Doyle
Submitted To: Trustee DeGennaro

Violations

During the month, the following violations and enforcement matters were addressed:

- 638 Chenango St – Tall weeds blocking the sidewalk.
- 676 Chenango St – Tall weeds and grass
- 742 Chenango St – Exterior Property Maintenance chipped/peeling paint/siding
- 747 Chenango St – Exterior Property Maintenance chipped/peeling paint
- 4 Kinney St – Exterior Property Maintenance chipped/peeling paint, sanitation.
- 29 River St – Tall weeds and grass
- 3 Perkins Ave – Tall weeds and grass

A total of **49 violations** were issued year to date

Appearance Tickets Issued

- 678 Chenango St – Exterior Property Maintenance
- 4 Old State Rd – Exterior Property Maintenance

Permits / Licenses Issued

The following permits and licenses were issued during the month:

- 641 Chenango St – Roof Permit

- 652 Chenango St – Porch Permit
- 743 Chenango St – Roof Permit
- 17 Dickinson Ave – Roof Permit
- 50 Dickinson Ave – Roof Permit
- 30 Kirkwood Ave – Roof Permit
- 3 Macomber Ave – Deck Permit
- 12 Old State Rd – Demolition Permit
- 30 Rochelle Rd – Roof Permit
- 11 Watson Ave – Porch Permit

Inspections / Site Visits / Communications / Complaints

The following inspections, site visits, communications, and complaint investigations were conducted during the month:

- 10 Beacon St – Violation follow up
- 639 Chenango St – FOIL request for all copies of co, cc, open/closed permits, copies of any pending Fire or Code violations, need information for any clean-up or board-up fees charge to this property also need to know if this street is private or public road
- 652 Chenango St – Communications on violation notice for front porch work. Site visit conducted for footer and bracing inspection.
- 661 Chenango St – Open burning complaint
- 678 Chenango St – Violation follow up.
- 722 Chenango St – Follow up regarding siding repair and fence work.
- 741 Chenango St – Communications regarding roof work.
- 783 Chenango St – Communications regarding site plan for new tenant.
- 786 Chenango St – Communications regarding roof work with Verizon and Village Engineer.
- 868 Chenango St – 239 Review comments/Planning Board Meeting set for review.
- 17 Dickinson Ave – Roof work being done without a roofing permit. Contractor notified to submit permit application and payment.
- 11 Grant St – Violation follow up
- 3 Macomber Ave – Site visit for deck replacement project
- 4 Old State Rd – Violation follow up
- 10 Old State Rd – Communications in regard to back porch replacement project.
- 33 Phelps St (Erie Materials) – Meeting to discuss fire suppression and alarm system.
- 30 Rochelle Rd – Roof work being done without a roofing permit. Contractor notified to submit permit application and payment.
- 34 Rochelle Rd – Site visit for garage repair.
- 11 Watson Ave – Communications and site visit for front porch replacement project.
- 8 Wayne Ave – Communications in regard to driveway/shed project. Site visit conducted to locate property pins.
- Communications with electrical inspector in regard to permits for residential generators.
- Communications to have DPW mow 758 Chenango St and 7 Church St
- 2 complaints for tall weeds and grass.
- 2 complaints for unsanitary conditions.
- 1 complaint of noise.
- Wayne Premier Construction notified for soliciting without a permit.

Application Fees Year to Date

A total of **71 permits/licenses** were issued year to date, generating the following revenue:

Total Application Fees Collected Year to Date: \$1,130.00

Complaints and Enforcement Summary

During the month, the following complaints and enforcement activities were handled:

A total of **7 Fire Safety Inspections** have been completed year to date to commercial properties.

Respectfully Submitted,

Kyle Doyle
Code Enforcement Officer

Report of the CHIEF September 2026



Alarms

ALARMS		RESPONSE		TIMES	
Fire	6	Avg Members Response (F)	2.5	Med Avg	1
EMS	9	Avg Alarm to Response	9.20	0700-1500	8
Standby		Avg Alarm to Arrival	11.40	1500-2300	6
Total	15	Total Time in Service (hh:mm)	5:45	2300-0700	1
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	5	Village of Port Dickinson	6	Fire Loss	
Received	1	Town of Dickinson	2		
Engine 94		Town of Fenton	5	Property Saved	
No Tone		Town of Chenango			
		Town of Kirkwood			
		City of Binghamton			
		Other	1		
		CASUALTIES		YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		2	444	Power Line Down		
114	Chimney Fire		1	4441	Power/Cable Line Down		
131	Passenger Vehicle fire		2	445	Arcing electrical equipment		1
142	Brush Fire			520	Water Problem, other		2
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup		1
311	Medical Assist, Assist EMS		2	611	Dispatched, Canceled enroute	2	17
321	EMS Incident, Except MVA	8	69	651	Smoke Scare, Odor of Smoke		1
322	MVA w/ Injury		5	700	False Call, False Alarm, Other	1	1
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries			735	Alarm Activation - Malfunction		4
350	Rescue/Extrication, other		1	745	Alarm Activation - Unintentional	1	19
355	Confined Space Rescue			746	CO Alarm Activation, No CO		4
412	Gas Leak (NG or LPG)	1	3	800	Severe Weather, other	2	3
4121	Gas Leak, no leak found		1	813	Windstorm Assessment		

424	Carbon Monoxide Incident		1				
440	Electrical/Wiring Problem						
					TOTAL	15	140

**Report of the Chief
September 2026**



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
September	4	9	30
YTD Totals	57	8.5	401
Non Department 35 Training	3		3

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	9/14/2026	Monthly Meeting		10	0
	9/21/2026	ATV Review and Practice	2	8	16
	9/28/2026	Elevator Emergencies and Practice	2	7	14